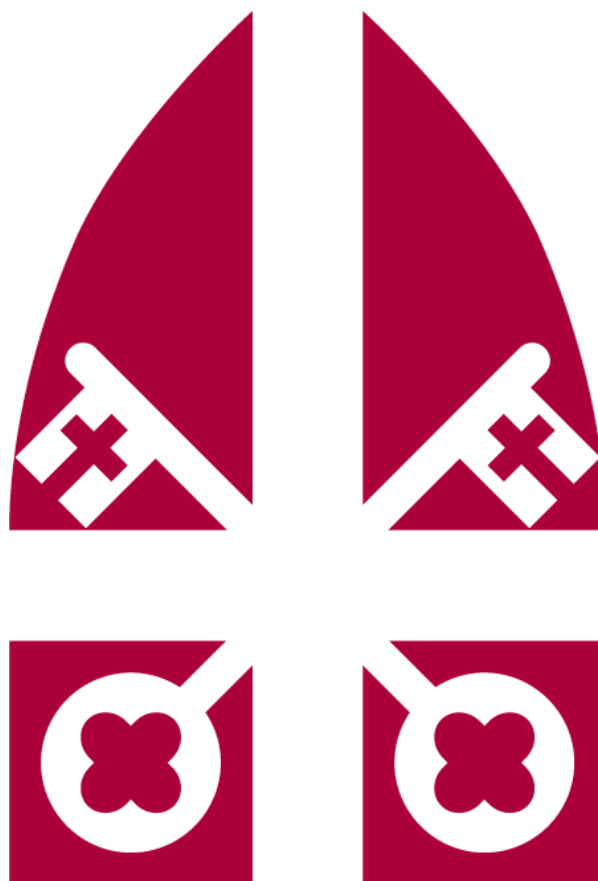


ST. PETER'S EASTERN HILL

*Diocese of Melbourne – Anglican Church of Australia
Parish Church of the City since 1846*



ST PETER'S
EASTERN HILL

ANNUAL REPORT 2021

www.stpeters.org.au

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Parish Governance Act 2013:
Schedule 1 (3.4)

Notice of Statutory Parish Meeting
Parish of St. Peter's Eastern Hill
to be held at on Sunday the 21st of November 2021
at 12 noon in the Parish Hall



2021 Annual Meeting Agenda

1. Convening of Meeting: acknowledgement of country and prayer
2. Attendance and Apologies
3. Tabling of the 2021 Parish Electoral Roll
4. Minutes of the 2020 Annual Meeting and Matters Arising
5. Vicar's Report.
6. Parish Council and Churchwardens' Report
7. Treasurer's Report
 - 7.1. Parish Accounts (2020-21 not yet audited) and Budget (2021-22)
 - 7.2. Audited Parish Accounts (2019-20)
8. Tabling of Reports from Other Parish Groups
9. Appointments:
 - 9.1. Vicar's Appointments to Parish Council
 - 9.2. Parish Wardens
 - 9.3. Parish Council
 - 9.4. Incumbency Committee
 - 9.5. Auditor
10. General Business
11. Close

*The Rev'd Dr Hugh Kempster – Chair Annual Meeting
Dr Stephen Duckett – Chair Parish Council
Daniel Mitterdorfer – Secretary Parish Council*



Parish of St. Peter's Eastern Hill

Minutes of Annual Meeting held on 22nd November 2020, 2pm Held online



1. Convening of Meeting: acknowledgment of country and prayer

Meeting commenced at 2.03pm; Fr Hugh gave an acknowledgement of country and led us in prayer.

2. Attendance and Apologies

Attendance: David Aspin, Carol Barnett, Peter Barnett, Dawn Best, Gil Best, Judith Chapman, Guy Churchman, Diane Clark, Patricia Clifford, Margaret Collins, Warren Collins, Helen Drummond, Stephen Duckett, Cheryl Duff, Rachel Ellyard, Daniel Ferguson, Peter Griffin, Terry Griffin, Philip Harvey, Stuart Hibberd, Helena Hughes, Rev. Dr. Hugh Kempster, Rhonda Mach, Daniel Mitterdorfer, Eleanor Newton, Carol O'Connor, Elizabeth Pemberton, Terry Porter, Andrew Raiskums, Jenny Sasse, Anthony Schepis, Susan Southall, William Southey, Alae Taule'alo, Greg Taylor, Peter Wild, Craig Wilson, Geoffrey Wratten, Sue Wuttke, Yanpu Zhang.

Apologies: Margaret Browne, Eric Meadows, David Spriggs, Peter Yewers

3. Tabling of 2020 Parish Electoral Roll

Roll considered tabled and correct.

4. Minutes of 2019 Annual Meeting and Matters Arising

Motion: That the minutes of the 2019 Parish AGM are a true and accurate record of proceedings.
Moved: Stuart Hibberd, Seconded: Eleanor Newton.

5. Special Reports and Invited Guests: Mission Action Plan with David Spriggs

In David's absence, Fr Hugh talked through the key elements of the Mission Action Plan. Rachel Ellyard then spoke in more detail about various aspects of the new MAP. Four of the people who were involved in the development of the Mission Action Plan were then invited to speak.

Alae Taule'alo spoke on growing our Inclusive and Pastoral Anglo-Catholic Parish. Stewart Hibberd spoke on the possibility of growth of our tertiary sector outreach and the various ways in which we can reach out students, and where we can make a difference. Stephen Duckett detailed the way in which the parish has used digital technology to maintain a sense of community, especially during the pandemic. There was discussion about possible future uses for technology in our mission and outreach.

Peter Wild spoke of social justice programs and the place they have in our parish community. An avenue of exploration was advocacy for minority groups.

Fr Hugh encouraged feedback from the parish on the MAP, which can be downloaded from the parish website.

6. Appointments - Wardens, Parish Council, Incumbency Committee, Auditor

Wardens: Stephen Duckett, Rachel Ellyard, Daniel Ferguson.

Parish Council: Helen Drummond, Peter Griffin, Stuart Hibberd, Daniel Mitterdorfer, Terry Porter,
William Southey, Peter Wild, Sue Wuttke.

Incumbency Committee: Carol O'Connor, Craig Wilson.

7. Vicar's Report

Fr Hugh spoke briefly through his report, acknowledging the hard work contributed by many in the parish during the previous year. As a parish, we have risen to the many challenges and he was thankful of the support and encouragement received.

8. Parish Council and Churchwardens' Report

As Stephen Duckett's connection dropped out, Rachel thanked Fr Hugh for all his efforts to maintain our cycle of worship, and remarked on the loss in the past year of two of our longest-standing parishioners, Gina Macpherson and John Taaff.

Motion: That the AGM gives thanks for the life and faithful witness of John Taaff, long time warden, trustee and faithful servant. Moved: Rachel Ellyard, Seconded: Helen Drummond.

Motion: A vote of thanks for Helen Drummond's contributions as a warden over the years. Moved: Fr Hugh, Seconded: Rachel Ellyard

9. Treasurer's Report - 2019/20 Accounts & Budget (currently unaudited)

Peter Griffin presented the unaudited figures and issued a call for questions, of which there were none. He also remarked that notwithstanding the pandemic, the offertory this year has remained in a healthy state.

10. Reports by Other Parish Groups

Daniel Ferguson made a point on behalf of the Guild of St Benedict, of thanking Helen Drummond for all her behind-the-scenes help and support of parish activities. Carol O'Connor also wished to express her thanks for Helen's leadership of the Bookroom Committee, and the wider parish for their support of the Bookroom.

Andrew Raiskums offered his thanks to Rhys Arvidson for his invaluable leadership, and the dedicated group of cantors who have assisted with the weekly streamed Mass.

Alae Taule'alo thanked his colleagues at RMIT as well as the St Peter's parishioners who assisted in the food deliveries that form part of our meals program. Alae also offered thanks to the Rosary Group for being there for each other.

Daniel Ferguson wanted to acknowledge the hard work that had gone into the MAP and is looking forward to seeing items come to fruition.

Xeverie Swee remarked how privileged she felt, being part of an inclusive parish like St Peter's.

11. General Business

Motion: The Annual General Meeting of the Parish of St Peter's Eastern Hill endorses the outcome of the recent Appellate Tribunal, with the proposed resolution as circulated to the meeting.

Motion: The meeting moved that an additional point be added under the Proposed Resolution, consisting of:

(g) we request the Archbishop to institute a discussion within the Diocese toward developing a Blessing to be used within the Diocese

Moved: Stephen Duckett, Seconded: Daniel Mitterdorfer. Carried.

Moved: Alae Taule'alo, Seconded: Rachel Ellyard. Carried (36 votes, 100% in favour).

Motion: The Parish asks the Parish Secretary to write to Bp John Parkes, Bp Clarence Bester, Fr John Davis and Fr Rob Whalley, offering our prayers, affirmation and loving support for the road ahead. Moved: Carol O'Connor, Seconded: Daniel Ferguson. Carried.

12. Close

The meeting closed at 3.35pm with the saying of the Grace.

*Daniel Mitterdorfer,
Secretary, Parish Council*

PARISH STATISTICS FOR 2020/2021

(October 2020 - September 2021)

Please complete a form for each church in parish - if applicable. Combined parish figures will be accepted & return to registrar@melbourneanglican.org.au

Parish of St Peter's Eastern Hill, Melbourne

Church: St Peter's Eastern Hill
Please return to the Registry by 3rd DECEMBER 2021

Most of the responses received from parishes are included in the statistics section of the Diocesan Yearbook and are used by various people. In other instances, the information is used in research projects carried out by the diocese. Your co-operation is sought in completing the data being collected. In instances where records are not maintained, your best 'guesstimate' would be appreciated.

WORSHIP

- | | |
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| <p>1 a 435 Number of public services wherever held* excluding <i>weddings, funerals, private baptisms, services in residential facilities</i></p> <p>b 91 Number of public Sunday services wherever held excluding <i>weddings, funerals, private baptisms, services in residential facilities</i></p> <p>c 0 Number of publicised services held in residential care facilities</p> <p>2 a 5.9 Average weekly attendance at all Public services** exclude <i>weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</i></p> <p>b 34.6 Average Sunday attendance** at all Sunday services excluding <i>weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</i></p> <p>c 0 Average weekly attendance at all non-English services** exclude <i>weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</i></p> | <p>3 a 4,971 Total Acts of Communion in public services* excluding <i>private ministrations and services in residential facilities</i></p> <p>b 3,897 Total number of Sunday Acts of Communion excluding <i>private ministrations and services in residential facilities</i></p> <p>c 27 Total Other Acts of Communion Including <i>private ministrations and services in residential facilities</i></p> <p>4 a 410 Total attendance at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p> <p>b 268 Total number of Acts of Communion at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p> <p>5 a 203 Total attendance at Easter Day/Eve services</p> <p>b 135 Total number of Acts of Communion at Easter Day/Eve services</p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
- * Include weekday and Sunday services ** Include children and Non Communicants

MEMBERSHIP

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>6 99 No. on Church Electoral Roll presented at the Annual Parish Meeting</p> <p>7a 5 No. of Infant Baptisms</p> <p>7b 1 No. of Adult Baptisms</p> <p>8 1 No. of children admitted to Communion</p> <p>9 1 No. of persons received into the Anglican Communion</p> <p>10 5 No. of Confirmations</p> <p>11 No. of funerals conducted:</p> <p>a 4 in the churches of the parish</p> <p>b 2 elsewhere</p> <p>12 No. of marriages conducted:</p> <p>a 2 in the churches of the parish</p> <p>b 0 elsewhere</p> | <p>13 a 3 No. of continuing home/small groups</p> <p>b 30 Total No. of persons in continuing_home/small groups per week</p> <p>14 Estimated no. of frequent attenders - including at weekly programs/worship services (excluding CRE)</p> <p>a 3 Pre-school (0 - 5)</p> <p>b 5 Primary School</p> <p>c 2 Secondary School</p> <p>d 3 Post Secondary (under 25)</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Parish Council Attendance 2020-2021

Name	11/25/20	1/27/21	2/24/21	3/24/21	4/28/21	5/26/21	6/23/21	7/28/21	8/25/21	9/22/21	10/27/21	Total
Fr Hugh Kempster	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	10/11
Helen Drummond	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	11/11
Stephen Duckett (chair)	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	10/11
Rachel Eilyard	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	11/11
Daniel Ferguson	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	10/11
Peter Griffin	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	10/11
Stuart Hibberd	Y	N	Y	Y	Y	Y	Y	N	Y	Y	Y	9/11
Daniel Mitterdorfer	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	10/11
Terry Porter	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	11/11
William Southey	Y	Y	Y	Y	N	N	Y	Y	Y	Y	N	9/11
Peter Wild	N	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	9/11
Sue Wuttke	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	10/11

Vicar's Report

As I am well into my final year of the Archbishop's appointment to St Peter's, and was recently appointed Senior Chaplain at Melbourne Grammar School for 2022, this tenth Vicar's Report to the Annual Meeting is as much a reflection on the past decade, as a report on the past year. In a word (and I aim to be brief, rather than deliver 10 back-to-back reports in one) my report is a thank-you to all of you, my companions and fellow sojourners along the way that Christ has set before us since 2012. They have not been easy times. Mind you, authentic Christian ministry never is. But as we look back, I think most will agree that they have been very significant and formative years in the history of St Peter's.

A former parishioner once said to me: "St Peterites love to fight!" It's true; because St Peter's is a beloved parish worth fighting for! When I arrived in 2012 the then Parish Council had made an unpopular decision about ending the CHN tenancy at Keble House; this had split the Parish. After a year or two of rebuilding and healing, the Parish Council decided to grasp the nettle of ordained women's leadership at St Peter's. Parishioners left, others joined, and after a lengthy consultation process, in September 2014, we finally chose to align with Diocesan policy.

In 2015 we were blessed to have then Bishop (now Archbishop of York) Stephen Cottrell lead our Parish Mission. It was the first at St Peter's in twenty years. This was a time of rebuilding and revisioning for us as a Parish. We rediscovered the "E" word and made it our own: Catholic Evangelism. It was also the year that we re-established in a new way another pillar of Anglo-Catholicism at St Peter's: social mission. As Fr Gerard Tucker, St Peterite and founder of the Brotherhood of St Laurence, had written after the last great depression: "Who was that Bishop who said 'You cannot worship God at the Altar unless you worship him in the slums'?" (cited in John Handfield, *Friends and Brothers*, p. 197). "That Bishop" was of course Frank Weston, Bishop of Zanzibar, delivering the concluding address of the 1923 Anglo-Catholic Congress. Our contemporary response to this call has been the St Peter's Eastern Hill Social Enterprise. We launched the coffee caravan in September 2019, and now two years later are making a significant difference for those in such dire need due to the pandemic. Our 2021 Mission Action statement sums up perfectly this two-fold charism of Anglo-Catholicism: "Worshiping Christ in the Eucharist; serving Christ in the world."

2019 was another year of grasping nettles. Over several years the Parish Council had identified what they described as a "toxic culture" of gossip and back-biting at St Peter's. This is well documented in the notes from successive Parish leadership retreats. This culture was inhibiting growth and preventing newer parishioners from taking up and sustaining Parish leadership positions. After, once again, an unpopular governance decision was actioned around Keble House residency, Bishop Genieve actioned the Parish Support process to resolve differences within our community. It was a long and hard year, but the 2019 Annual Meeting was a time of giving and receiving forgiveness, and there then followed a period of reconciliation for most parishioners ... just in time for the 2020 pandemic!

Last year I opened my Annual Meeting report with three words: "what a year!" We were just coming out of lock-down, and were optimistic that 2021 would be a very different year from 2020. Little did we know that a year later we would pip Buenos Aires for the world record of most time spent in COVID-19 lock-downs: some 245 days in total. Vicar's Warden, Dr Stephen Duckett, pointed out recently that nearly 20% of my Incumbency at St Peter's has been spent leading our church through the pandemic.

I must say, as I look back at the past two years, I am incredibly proud of the resilience, creativity and dedication of the St Peter's ministry team: Wardens and Parish Council, Clergy, Staff, Lay Leaders and Volunteers. Under incredibly challenging circumstances, we have not only survived, but flourished as a faith community. That being said, I am deeply aware from numerous pastoral visits and phone calls, that flourishing may not be the word that all would use to describe their own personal journey through these hellish times. Forced isolation for weeks and months on end, the banning of hospital visits for even close family members, funerals for no more than 10 people, weddings and event cancelations; these have taken their toll on us all, mentally, physically and spiritually. In August a parishioner joked with me: "the hardest thing about a one-week snap-lockdown, is week five!" Many a true word is spoken in jest.

So, in a nutshell, this has been our common life as a Parish over recent years: good and bad, hurtful and forgiving, painful and joyful. I could easily spend the next hour or two thanking all the individuals and committees I have served with at St Peter's over these years – and intend to do so (in shortened version, I might add) at my farewell in two weeks' time on December 5th. Specific thanks at the Annual Meeting, however, must go to the Vicar's Warden and Chair of Parish Council for the past six years, Dr Stephen Duckett. A year into my time as Vicar, Stephen sidled up to me and said quietly: "if you ever need a Vicar's Warden, I'd be happy to help." A couple of years later John Taaff – God rest his soul – became sick, and so I took Stephen up on his offer. Ever since then Stephen has given himself unstintingly to the governance of our Parish. He has fixed roofs, cooked delicious meals for Parish Council, made difficult and unpopular decisions, and generally brought his considerable intellect and political acumen to the Board Table. All that while successfully completing a Bachelor of Theology and two Master of Theology degrees - one of which may be upgraded to a PhD and will certainly be published as a book in due course. O yes, and there was a little day-job on the side at the Gratten Institute. Thank you Stephen. Perhaps most meaningful for me personally, has been the monthly morning Mass and breakfasts we've shared over those six years, and the friendly listening ear you have offered, as we have journeyed through the ups and downs of leadership at St Peter's Eastern Hill. God bless you!

Fr. Hugh Kempster

Church Wardens Report

The Wardens met regularly during 2021, mainly by zoom. The normal rhythm of the parish was disrupted by the extended lockdown, but still we had some opportunities to meet face to face. Most importantly, we were able to have a planning day with most of the leaders of parish ministers and the parish Council at the Community of the Holy Name Retreat House in Cheltenham. The planning day made significant progress on our new Mission Action Plan which has now been finalised.

We also finalised a new Memorandum of Understanding with the Social Enterprise and an associated cleaning contract and, with Fr Hugh, we recruited a new parish administrator, Shanti Michael, who is already making her mark. Shanti has rationalised office procedures and started putting our donations database on a sound footing.

All of the buildings on the site are more than 100 years old which creates a maintenance challenge. Parishioners will have observed that the Hall roof leaks regularly, but hopefully this will be the last year that happens. On our second application, we were successful in getting a grant from Heritage Victoria to pay for half the cost of replacing the roof — the other half comes from a very generous bequest from the late, beloved, Gina McPherson.

This year also saw the first face to face use of the new Henderson Newton room — the partitioned area at the rear of the hall which has been discussed for years — and improved lighting and heating systems in the Hall. We also endorsed a new strategy to lift Hall bookings to help secure increased income for the parish.

We would like to thank all parishioners for their willingness to contribute to the parish during 2021, even in lockdowns.

We would also like to take the opportunity to thank Fr Hugh for his ministry at St Peter's over the last nine years. The parish is a very different place from when he arrived, not least because we now welcome fully the ministry of women. The physical aspects of the precinct are also very different with the opening up of St Peters Plaza. Fr Hugh and Ree have contributed immensely to renovations of the Vicarage during Fr Hugh's tenure and the creation of a new ministry — the Social Enterprise. We thank both Fr Hugh and Ree for their contributions. We wish them well as Fr Hugh takes on his new role at Melbourne Grammar school.

Stephen Duckett, Rachel Ellyard and Daniel Ferguson

Treasurer's Report

Profit and Loss account.

A second year of COVID meant a decline in Offertory as church going was severely restricted. However ADF planned giving remained steady.

Increased maintenance costs c\$80,000 above budget and last year led to drawing down capital of \$ 122,000 to fund shortfall.
All other expenses remained stable.

Balance Sheet.

Investments valuation increments of c \$300,000 during the year led to an improvement of the net assets position to \$2.2m.

Peter Griffin, Treasurer

Finance Report

11:07 AM
18/10/21
Accrual Basis

St Peter's Eastern Hill Profit & Loss Budget vs. Actual October 2020 through September 2021

	Oct-20 - Sep 21		Variance 2020-21		2021-22 Budget
	Oct 19 - Sep 20	Oct 20 - Sep 21	Budget	Actual to Budget	
Ordinary Income/Expense					
Income					
4000 - Income					
4100 - Revenue from Church Ministries					
4110 - Offertory					
4111 - Offertory - Pledged	23,639.70	9,065.85	24,000.00	-14,934.15	10,000.00
4112 - Offertory - Open Collection	70,371.00	48,964.67	60,000.00	-11,035.33	60,000.00
4113 - ADF Planned Giving	57,292.95	56,131.00	58,000.00	-1,869.00	80,000.00
Total 4110 - Offertory	151,303.65	114,161.52	142,000.00	-27,838.48	150,000.00
4120 - Donations & Grants					
4129 - Covid 19 Govt Grants	131,648.48	79,150.00	99,000.00	-19,850.00	0.00
4123 - Grants - Legacies & Trusts	51,291.57	93,004.50	36,000.00	57,004.50	112,000.00
4124 - Grants - Clergy Related	144,230.46	72,831.50	145,000.00	-72,168.50	73,000.00
4125 - Grants - Court	2,000.00	4,000.00	3,500.00	500.00	4,000.00
Total 4120 - Donations & Grants	329,170.51	248,986.00	283,500.00	-34,514.00	189,000.00
4130 - Sundry Church Income					
4133 - Events & Hospitality	13,605.65	42.45	12,000.00	-11,957.55	20,000.00
4135 - Weddings & Funerals	9,600.00	3,925.00	10,000.00	-6,075.00	6,000.00
4136 - Christian Seminars & Courses		0.00	500.00	-500.00	500.00
4140 - Donations-General	28,111.90	4,121.80	25,000.00	-20,878.20	15,000.00
4145 - Donations - Specified	9,426.00	13,215.80	15,000.00	-1,784.20	15,000.00
4150 - Flowers Income	2,597.50	3,870.00	2,000.00	1,870.00	3,000.00
4151 - AACCC Income	33,299.03	26,838.38	33,300.00	-6,461.62	30,000.00
4155 - Children & Youth		0.00	500.00	-500.00	500.00
Total 4130 - Sundry Church Income	96,640.08	52,013.43	98,300.00	-46,286.57	90,000.00
Total 4100 - Revenue from Church Ministries	577,114.24	415,160.95	523,800.00	-108,639.05	429,000.00
4200 - Commercial Income					
4210 - Property					
4211 - Hall Rent from Non Related Org	24,240.00	23,402.00	25,000.00	-1,598.00	40,000.00
4212 - Commercial-Residential Property	158,114.43	122,913.95	159,000.00	-36,086.05	150,000.00
4213 - Social Enterprise Rent	12,109.09	14,361.99	12,000.00	2,361.99	13,500.00

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

	Oct-20 - Sep 21		Variance 2020-21		2021-22 Budget
	Oct 19 - Sep 20	Oct 20 - Sep 21	Budget	Actual to Budget	
Total 4210 · Property	194,463.52	160,677.94	196,000.00	-35,322.06	203500.00
4220 · Bookroom					
4223 · Contribution Rent-Wages		55,500.00		55,500.00	62600.00
4222 · Bank Interest		6.12		6.12	0.00
4221 · Bookroom Sales	103,850.73	78,628.42	134,460.00	-55,831.58	87400.00
Total 4220 · Bookroom	103,850.73	134,134.54	134,460.00	-325.46	150000.00
4230 · Dividends, Interest & Other					
4231 · ADF Interest	932.69	375.97	900.00	-524.03	400.00
4233 · Bank & Other Interest	950.24	1.24	950.00	-948.76	0.00
4235 · Dividend External Investments	75,502.84	77,641.21	75,000.00	2,641.21	77500.00
4236 · Ang Funds Redeemed to Bank	12,224.26	122,059.52	1,000.00	121,059.52	0.00
Total 4230 · Dividends, Interest & Other	89,610.03	200,077.94	77,850.00	122,227.94	77900.00
Total 4200 · Commercial Income	387,924.28	494,890.42	408,310.00	86,580.42	431400.00
4300 · Donations for Missions					
4370 · Monies on Behalf of Others	280.00	0.00	300.00	-300.00	300
Total 4300 · Donations for Missions	280.00	0.00	300.00	-300.00	300
Total 4000 · Income	965,318.52	910,051.37	932,410.00	-22,358.63	860,700.00
Total Income	965,318.52	910,051.37	932,410.00	-22,358.63	860,700.00
Cost of Goods Sold					
5000 · Cost of Sales					
5141 · Bookroom Cost of Sales	53,735.38	71,492.11	68,977.98	2,514.13	76650.00
Total 5000 · Cost of Sales	53,735.38	71,492.11	68,977.98	2,514.13	76650.00
Total COGS	53,735.38	71,492.11	68,977.98	2,514.13	76650.00
Gross Profit	911,583.14	838,559.26	863,432.02	-24,872.76	784,050.00

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

	Oct-20 - Sep 21		Variance 2020-21		2021-22
	Oct 20 - Sep 20	Oct 20 - Sep 21	Budget	Actual to Budget	Budget
Expense					
6000 · Expenses					
6100 · Church Ministry Costs					
6110 · Clergy Costs					
6111 · ASLM- Salaries	55,809.72	57,055.96	57,678.00	-622.04	58000.00
6112 · ASLM Benefits Account	27,302.28	27,235.13	27,141.00	94.13	27300.00
6113 · ALSM - Superannuation	7,895.64	7,106.69	5,650.00	1,456.69	7100.00
6121 · Clergy -Stipends	102,759.65	62,063.26	92,500.00	-30,436.74	63000.00
6122 · Clergy - Fringe Benefits	57,296.16	44,278.45	60,768.00	-16,489.55	45000.00
6123 · Clergy - Superannuation	20,104.89	13,966.63	17,619.00	-3,652.37	15000.00
6131 · Locum & Casual Clergy Stipends		-44.25	1,000.00	-1,044.25	0.00
6133 · ASLM - Workcover		2,299.44		2,299.44	2300.00
6134 · Clergy - Long Service Leave	1,578.00	2,853.80	1,600.00	1,253.80	2800.00
6135 · Sickness & Accident Insurance	572.00	0.00	500.00	-500.00	500.00
6136 · Stipend Continuance Insurance	780.40	0.00	900.00	-900.00	800.00
6141 · Clergy - Utility Costs	11,335.14	4,056.69	10,000.00	-5,943.31	10000.00
6161 · MV Depreciation Costs	4,560.00	4,560.00	4,560.00	0.00	4500.00
6163 · MV Running Costs	1,657.61	2,183.47	1,500.00	683.47	2000.00
6162 · MV Standing Costs	1,833.43	2,960.88	2,800.00	160.88	3000.00
6170 · Training - Clergy	840.00	1,015.91	750.00	265.91	1000.00
6171 · Conferences & Seminars -Clergy	410.00	674.00	1,200.00	-526.00	700.00
Total 6110 · Clergy Costs	294,734.92	232,266.06	286,166.00	-53,899.94	243000.00
6230 · Other Ministry Costs					
6239 · Annual Leave	10,315.64	12,058.95		12,058.95	12000.00
6231 · Ministry Related Costs	3,779.53	2,713.55	2,800.00	-86.45	2800.00
6232 · Sacristy - Worship Supplies	7,848.97	8,634.22	8,000.00	634.22	8500.00
6235 · Other		600.00		600.00	600.00
Total 6230 · Other Ministry Costs	21,944.14	24,006.72	10,800.00	13,206.72	23900.00
Total 6100 · Church Ministry Costs	316,679.06	256,272.78	296,966.00	-40,693.22	266900.00
6240 · Parish Support Costs					
6245 · Employee Costs					

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

	Oct-20 - Sep 21		Variance 2020-21		2021-22
	Oct 19 - Sep 20	Oct 20 - Sep 21	Budget	Actual to Budget	Budget
6259 · JK Payments	18,754.54	3,770.66	11,000.00	-7,229.34	0.00
6248 · Permanent Lay Emp Salaries	134,266.82	132,172.60	135,000.00	-2,827.40	135,000.00
6249 · Permanent Lay Emp Super	12,565.38	11,465.61	14,000.00	-2,534.39	12,500.00
6250 · Casual Music	12,409.55	20,575.91	15,000.00	5,575.91	25,000.00
6251 · Contract Costs		5,488.95		5,488.95	0.00
6252 · Lay Employee - Long Service	9,198.01	-7,615.16	5,191.08	-12,806.24	10,000.00
6253 · Workcover	3,489.46	2,577.51	5,000.00	-2,422.49	2,600.00
6258 · Honorarium Payments	202.50	4,937.23	100.00	4,837.23	1,000.00
Total 6245 · Employee Costs	190,886.26	173,373.31	185,291.08	-11,917.77	186,100.00
6260 · Other Parish Support Costs					
6261 · Assessments Paid	45,564.00	37,795.00	46,000.00	-8,205.00	50,000.00
6262 · Travel Expenses	976.68	1,341.21	1,000.00	341.21	1,400.00
6263 · Financial Related Costs	6,898.57	6,315.28	7,000.00	-684.72	7,000.00
6265 · Telephone & Other Communicatio	6,028.77	6,633.33	6,000.00	633.33	6,500.00
6269 · Maint & Repairs - Equipment	1,589.10	8,924.00	1,500.00	7,424.00	5,000.00
6274 · Flowers Exp	5,240.00	2,078.05	4,000.00	-1,921.95	3,000.00
6275 · Bookkeeping & Audit	23,016.44	22,713.20	23,000.00	-286.80	23,000.00
6276 · Sundry Expenses	864.40	982.11	1,000.00	-17.89	1,000.00
6277 · Events & Hospitality	27,070.68	19,078.44	26,580.00	-7,501.56	30,000.00
6278 · Books Tapes & CD's		0.00	100.00	-100.00	100.00
6280 · Advertising & Promotion	3,704.54	4,473.70	3,000.00	1,473.70	4,000.00
6285 · Copywright Fees	229.00	229.00	250.00	-21.00	250.00
6286 · Subscriptions & Publications	364.55	0.00	400.00	-400.00	300.00
6290 · Stationery	2,027.61	1,239.71	2,000.00	-760.29	2,000.00
6291 · Photocopier	9,469.41	8,138.68	10,000.00	-1,861.32	8,500.00
6292 · TMA Publication Charge	400.00	583.14	500.00	83.14	600.00
6294 · Postage	4,841.00	3,724.60	4,800.00	-1,075.40	3,800.00
6295 · Computer Software	265.89	1,292.77	500.00	792.77	1,000.00
6296 · Computer - Other	716.14	3,565.47	500.00	3,065.47	1,000.00
6297 · Sundry Expense Recoveries	-595.00	-459.90	0.00	-459.90	0.00
Total 6260 · Other Parish Support Costs	138,671.78	128,647.79	138,130.00	-9,482.21	148,450.00
Total 6240 · Parish Support Costs	329,558.04	302,021.10	323,421.08	-21,399.98	148,450.00
6300 · Commercial Costs				0.00	

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

	Oct-20 - Sep 21		Variance 2020-21		2021-22
	Oct 20 - Sep 20	Oct 20 - Sep 21	Budget	Actual to Budget	
6310 · Property					
6311 · Lighting Heating & Cooling	16,180.76	18,122.32	17,000.00	1,122.32	18000.00
6312 · Land Tax	1,091.78	1,326.30	6,100.00	-4,773.70	1500.00
6314 · Cleaning Costs	45,718.44	62,348.12	45,000.00	17,348.12	60000.00
6320 · Council & Water Rates	5,357.07	6,550.60	12,500.00	-5,949.40	6500.00
6322 · Equipment Purchases	2,120.35	715.42	1,000.00	-284.58	800.00
6323 · Equipment Hire	940.92	868.19	1,000.00	-131.81	900.00
6325 · Other Services	799.65	229.10	800.00	-570.90	300.00
6330 · Maintenance Garden & Grounds	800.00	100.00	800.00	-700.00	100.00
6331 · Property - Ongoing Maintenance	42,414.46	103,721.61	25,000.00	78,721.61	25000.00
6332 · Property - Project Vicarage	3,015.64	6,940.82	10,000.00	-3,059.18	10000.00
6334 · Property - Project - General	70,767.32	10,900.27	25,000.00	-14,099.73	288000.00
6335 · Property Agent Fees	6,558.80	8,967.84	5,000.00	3,967.84	9000.00
6336 · Parish Insurance Premiums	33,110.67	33,155.19	34,000.00	-844.81	33500.00
6340 · Interest Paid to ADF	3,891.15	3,439.76	3,500.00	-60.24	3500.00
6345 · Consulting Fee	7,500.00	-770.00		0.00	0.00
6346 · Utilities Recovery				-770.00	0.00
Total 6310 · Property	240,267.01	256,615.54	186,700.00	69,915.54	457100.00
6350 · Bookroom					
6355 · Sales-Administration Costs	8,293.72	10,388.09	7,540.00	2,848.09	10000.00
Total 6350 · Bookroom	8,293.72	10,388.09	7,540.00	2,848.09	10000.00
Total 6300 · Commercial Costs	248,560.73	267,003.63	194,240.00	72,763.63	467100.00
6500 · Donations paid to Missions					
6510 · Anglican Missions				0.00	
6511 · ABM			400.00	-400.00	400.00
Total 6510 · Anglican Missions	0.00	0.00	400.00	-400.00	400.00
6520 · Other Missions and Appeals					
6522 · Other Mission/Outreach			200.00	-200.00	200.00
Total 6520 · Other Missions and Appeals	0.00	0.00	200.00	-200.00	200.00
Total 6500 · Donations paid to Missions	0.00	0.00	600.00	-600.00	600.00

11:07 AM
18/10/21
Accrual Basis

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

	Oct-20 - Sep 21		Variance 2020-21		2021-22
	Oct 19 - Sep 20	Oct 20 - Sep 21	Budget	Actual to Budget	Budget
Total 6000 · Expenses	894,797.83	825,297.51	815,227.08	10,070.43	883050.00
Total Expense	894,797.83	825,297.51	815,227.08	10,070.43	883050.00
Net Ordinary Income	16,785.31	13,261.75	48,204.94	-34,943.19	-99,000.00
Other Income/Expense					
Other Income					
8000 · Other Income					
8050 · Klingner					
8120 · Klingner Dividends	20,726.08	19,066.10			
8110 · Klingner ADF Distributions	4,283.88	-1,959.79			
8050 · Klingner - Other	2,447.13				
Total 8050 · Klingner	25,009.96	19,553.44			
Total 8000 · Other Income	25,009.96	19,553.44			
Total Other Income	25,009.96	19,553.44			
Other Expense					
9000 · Other Expenses					
9050 · Klingner Expense					
9110 · Klingner Scholarships	22,000.00	26,254.03			
9160 · Sundry Expenses	1,394.71	1,553.92			
Total 9050 · Klingner Expense	23,394.71	27,807.95			
9200 · Prior Year Adjustments	-3,210.93	2,250.59			
Total 9000 · Other Expenses	20,183.78	30,058.54			
Total Other Expense	20,183.78	30,058.54			
Net Other Income	4,826.18	-10,505.10			

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
 October 2020 through September 2021

	Oct-20 - Sep 21	Variance 2020-21	2021-22
	Oct 20 - Sep 21	Budget	Actual to Budget
		Budget	Budget
Net Income	21,611.49	2,756.65	48,204.94

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18/10/21
Accrual Basis

St Peter's Eastern Hill Profit & Loss Budget vs. Actual October 2020 through September 2021

<p>Ordinary Income/Expense</p> <p>Income</p> <p>4000 - Income</p> <p>4100 - Revenue from Church Ministries</p> <p>4110 - Offertory</p> <p>4111 - Offertory - Pledged</p> <p>4112 - Offertory - Open Collection</p> <p>4113 - ADF Planned Giving</p> <p>Total 4110 - Offertory</p> <p>4120 - Donations & Grants</p> <p>4129 - Covid 19 Govt Grants</p> <p>4123 - Grants - Legacies & Trusts</p> <p>4124 - Grants - Clergy Related</p> <p>4125 - Grants - Court</p> <p>Total 4120 - Donations & Grants</p> <p>4130 - Sundry Church Income</p> <p>4133 - Events & Hospitality</p> <p>4135 - Weddings & Funerals</p> <p>4136 - Christian Seminars & Courses</p> <p>4140 - Donations-General</p> <p>4145 - Donations - Specified</p> <p>4150 - Flowers Income</p> <p>4151 - AACC Income</p> <p>4155 - Children & Youth</p> <p>Total 4130 - Sundry Church Income</p> <p>Total 4100 - Revenue from Church Ministries</p> <p>4200 - Commercial Income</p> <p>4210 - Property</p> <p>4211 - Hall Rent from Non Related Org</p> <p>4212 - Commercial-Residential Property</p> <p>4213 - Social Enterprise Rent</p>	<p><u>Assumptions</u></p> <p>General: 2022 ... 6 mnths pandemic; 6 mnths back to ~ 2019 levels</p> <p>Envelope givers moving to ADF</p> <p>Plate offerings as per general assumptions</p> <p>175th anniversary Appeal</p> <p>Living Heritage grant (roof); 175th fundraising drive (choir)</p> <p>Fr Philip no longer paid through parish</p> <p>175th Events Program (choir)</p> <p>General assumption</p> <p>General assumption</p> <p>Increased Hall rental - Community Centre Management committee</p> <p>Keble House and Hall Offices all leased 2022</p> <p>Increased rental as per MOU</p>
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St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

Total 4210 · Property	
4220 · Bookroom	
4223 · Contribution Rent-Wages	
4222 · Bank Interest	
4221 · Bookroom Sales	
Total 4220 · Bookroom	
4230 · Dividends, Interest & Other	
4231 · ADF Interest	
4233 · Bank & Other Interest	
4235 · Dividend External Investments	
4236 · Ang Funds Redeemed to Bank	
Total 4230 · Dividends, Interest & Other	
Total 4200 · Commercial Income	
4300 · Donations for Missions	
4370 · Monies on Behalf of Others	
Total 4300 · Donations for Missions	
Total 4000 · Income	
Total Income	
Cost of Goods Sold	
5000 · Cost of Sales	
5141 · Bookroom Cost of Sales	
Total 5000 · Cost of Sales	
Total COGS	
Gross Profit	

[Planned growth - online, 2 book fairs, conferences etc](#)

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

Expense	
6000 · Expenses	
6100 · Church Ministry Costs	
6110 · Clergy Costs	
6111 · ASLM- Salaries	
6112 · ASLM Benefits Account	
6113 · ALSM - Superannuation	
6121 · Clergy -Stipends	
6122 · Clergy - Fringe Benefits	
6123 · Clergy - Superannuation	
6131 · Locum & Casual Clergy Stipends	Locum under "clergy stipends" - 1 EFT
6133 · ASLM - Workcover	
6134 · Clergy - Long Service Leave	
6135 · Sickness & Accident Insurance	
6136 · Stipend Continuance Insurance	
6141 · Clergy - Utility Costs	Locum living off-site
6161 · MV Depreciation Costs	
6163 · MV Running Costs	
6162 · MV Standing Costs	
6170 · Training - Clergy	
6171 · Conferences & Seminars -Clergy	
Total 6110 · Clergy Costs	
6230 · Other Ministry Costs	
6239 · Annual Leave	
6231 · Ministry Related Costs	
6232 · Sacristy - Worship Supplies	
6235 · Other	
Total 6230 · Other Ministry Costs	
Total 6100 · Church Ministry Costs	
6240 · Parish Support Costs	
6245 · Employee Costs	

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

6259 · JK Payments
6248 · Permanent Lay Emp Salaries
6249 · Permanent Lay Emp Super
6250 · Casual Music
6251 · Contract Costs
6252 · Lay Employee - Long Service
6253 · Workcover
6258 · Honorarium Payments
Total 6245 · Employee Costs

[175th Anniversary choral program](#)

6260 · Other Parish Support Costs
6261 · Assessments Paid
6262 · Travel Expenses
6263 · Financial Related Costs
6265 · Telephone & Other Communicatio
6269 · Maint & Repairs - Equipment
6274 · Flowers Exp
6275 · Bookkeeping & Audit
6276 · Sundry Expenses
6277 · Events & Hospitality
6278 · Books Tapes & CD's
6280 · Advertising & Promotion
6285 · Copyright Fees
6286 · Subscriptions & Publications
6290 · Stationery
6291 · Photocopier
6292 · TMA Publication Charge
6294 · Postage
6295 · Computer Software
6296 · Computer - Other
6297 · Sundry Expense Recoveries
Total 6260 · Other Parish Support Costs

[175th Anniversary events; ACCC photography](#)

Total 6240 · Parish Support Costs
6300 · Commercial Costs

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

6310 · Property	
6311 · Lighting Heating & Cooling	
6312 · Land Tax	
6314 · Cleaning Costs	
6320 · Council & Water Rates	
6322 · Equipment Purchases	
6323 · Equipment Hire	
6325 · Other Services	
6330 · Maintenance Garden & Grounds	
6331 · Property - Ongoing Maintenance	
6332 · Property - Project Vicarage	
6334 · Property - Project - General	
6335 · Property Agent Fees	
6336 · Parish Insurance Premiums	
6340 · Interest Paid to ADF	
6345 · Consulting Fee	
6346 · Utilities Recovery	
Total 6310 · Property	
6350 · Bookroom	
6355 · Sales-Administration Costs	excluding ACCC Calender photography
Total 6350 · Bookroom	
Total 6300 · Commercial Costs	
6500 · Donations paid to Missions	
6510 · Anglican Missions	
6511 · ABIM	
Total 6510 · Anglican Missions	
6520 · Other Missions and Appeals	
6522 · Other Mission/Outreach	
Total 6520 · Other Missions and Appeals	
Total 6500 · Donations paid to Missions	

Hall roof replacement - funded from grant and bequest

11:07 AM
18/10/21
Accrual Basis

St Peter's Eastern Hill Profit & Loss Budget vs. Actual October 2020 through September 2021

Total 6000 · Expenses	
Total Expense	
Net Ordinary Income	
Other Income/Expense	
Other Income	
8000 · Other Income	
8050 · Klingner	
8120 · Klingner Dividends	
8110 · Klingner ADF Distributions	
8050 · Klingner - Other	
Total 8050 · Klingner	
Total 8000 · Other Income	
Total Other Income	
Other Expense	
9000 · Other Expenses	
9050 · Klingner Expense	
9110 · Klingner Scholarships	
9160 · Sundry Expenses	
Total 9050 · Klingner Expense	
9200 · Prior Year Adjustments	
Total 9000 · Other Expenses	
Total Other Expense	
Net Other Income	

Deficit budget due to Hall roof works (nett cost/investment of \$144k)

11:07 AM
18/10/21
Accrual Basis

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2020 through September 2021

Net Income

INDEPENDENT AUDITOR'S REPORT

To the churchwardens of the parish of St Peter's Melbourne Anglican Church

Opinion

In our opinion, the financial report of St Peter's Melbourne Anglican Church for the year ended 30 September 2020 is prepared, in all material respects, in accordance with the financial reporting requirements of the Anglican Diocese of Melbourne.

Basis of Accounting

Without modifying our opinion, we advise that the financial report has been prepared to assist St Peter's Melbourne Anglican Church with the financial reporting requirements of the Anglican Diocese of Melbourne and may not be suitable for another purpose.

We have audited the accompanying financial report of St Peter's Melbourne Anglican Church, which comprises the Balance Sheet as at 30 September 2020 and the Profit and Loss Statement for the year ended on that date. The financial report has been prepared by the churchwardens in accordance with the financial reporting requirements of the Anglican Diocese of Melbourne.

Churchwardens' Responsibility for the Financial Report

The churchwardens are responsible for the preparation of the financial report in accordance with the requirements of the Anglican Diocese of Melbourne, and for such internal control as they determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

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- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the churchwardens regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Banks Group Assurance Pty Ltd

Banks Group Assurance Pty Ltd, Chartered Accountants
Authorised audit company number 294178 (ACN 115 749 598)

Andrew Fisher

Andrew Fisher FCA, Partner
Registration number 306364

Melbourne, Australia
Date: 07 December 2020

9:47 AM
06/11/20
Accrual Basis

St Peter's Eastern Hill
Balance Sheet Prev Year Comparison
As of September 30, 2020

	Sep 30, 20	Sep 30, 19	\$ Change
ASSETS			
Current Assets			
Chequing/Savings			
1100 · Bank			
1145 · JK Subsidy Assessment Relief	25,599.01	0.00	25,599.01
1118 · ADF 05009741 - Calendars	7,005.76	1,039.87	5,965.89
1110 · Access Cash SAV 05005124	32,144.35	30,754.08	1,390.27
1112 · Petty Cash - 476515	1,111.03	1,000.00	111.03
1113 · Westpac Current Account	2,045.69	3,609.09	-1,563.40
1114 · Planned Giving SAV 05004666	3,753.67	400.09	3,353.58
1116 · Klingner SAV 05005158	11,112.48	11,294.81	-182.33
1120 · Project Retention Acc	6.43	4,938.99	-4,932.56
1130 · Bookroom Westpac 86 1077	4,501.22	4,089.99	411.23
1131 · Bookroom Petty Cash	100.00	100.00	0.00
1140 · NT Appeal	6,583.23	37,240.89	-30,657.66
Total 1100 · Bank	<u>93,962.87</u>	<u>94,467.81</u>	<u>-504.94</u>
Total Chequing/Savings	93,962.87	94,467.81	-504.94
Accounts Receivable			
1351 · Accounts Receivable	48,365.52	14,757.86	33,607.66
Total Accounts Receivable	<u>48,365.52</u>	<u>14,757.86</u>	<u>33,607.66</u>
Other Current Assets			
1410 · Inventories			
1455 · Bookroom Stock	38,144.00	32,993.00	5,151.00
Total 1410 · Inventories	<u>38,144.00</u>	<u>32,993.00</u>	<u>5,151.00</u>
1600 · Investments			
1605 · Supplementary Klingner Trust			
1606 · Klingner Supp Endowment Fund	99,845.85	0.00	99,845.85
1607 · Klingner Supp Cash Fund	382.59	0.00	382.59
Total 1605 · Supplementary Klingner Trust	<u>100,228.44</u>	<u>0.00</u>	<u>100,228.44</u>
1610 · Harold Klingner Bequest TF8377			
1611 · Harold Klingner Bequest Ext In	268,655.20	305,965.88	-37,310.68
1615 · Harold Klingner Endowment Fund	163,076.01	174,661.70	-11,585.69
1616 · Harold Klingner Bequest CPF	21,932.21	16,600.84	5,331.37
Total 1610 · Harold Klingner Bequest TF8377	<u>453,663.42</u>	<u>497,228.42</u>	<u>-43,565.00</u>
1620 · General Bequest TF8375			
1621 · General External Investments	165,053.40	254,021.51	-88,968.11
1622 · General Cash Plus Fund	1,210.68	328.50	882.18
Total 1620 · General Bequest TF8375	<u>166,264.08</u>	<u>254,350.01</u>	<u>-88,085.93</u>
1630 · Other Investments			
1631 · St Peter's Endowment Fund 7055	155.37	155.37	0.00
1632 · ISS Cash Plus CF7931	370.16	370.16	0.00
Total 1630 · Other Investments	<u>525.53</u>	<u>525.53</u>	<u>0.00</u>
1640 · Richard Johns Bequest			
1641 · Richard Johns Shares	805,589.19	970,693.08	-165,103.89
1642 · Cash Account TF 8807	12,960.87	15,923.62	-2,962.75
Total 1640 · Richard Johns Bequest	<u>818,550.06</u>	<u>986,616.70</u>	<u>-168,066.64</u>
1650 · Bookroom CF7964	16,412.04	16,156.21	255.83
1660 · K.G.M. MacPherson Bequest			
1661 · MacPherson EF9009-Endowment	180,550.13	0.00	180,550.13
1662 · MacPherson EF9009-Cash Fund	4,162.41	0.00	4,162.41
Total 1660 · K.G.M. MacPherson Bequest	<u>184,712.54</u>	<u>0.00</u>	<u>184,712.54</u>
Total 1600 · Investments	<u>1,740,356.11</u>	<u>1,754,876.87</u>	<u>-14,520.76</u>
Total Other Current Assets	<u>1,778,500.11</u>	<u>1,787,869.87</u>	<u>-9,369.76</u>
Total Current Assets	<u>1,920,828.50</u>	<u>1,897,095.54</u>	<u>23,732.96</u>
TOTAL ASSETS	<u><u>1,920,828.50</u></u>	<u><u>1,897,095.54</u></u>	<u><u>23,732.96</u></u>

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Accrual Basis

St Peter's Eastern Hill
Balance Sheet Prev Year Comparison
As of September 30, 2020

	Sep 30, 20	Sep 30, 19	\$ Change
LIABILITIES			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	12,901.65	32,007.96	-19,106.31
Total Accounts Payable	12,901.65	32,007.96	-19,106.31
Other Current Liabilities			
2100 · Other Current Liabilities			
2200 · Group Tax Payable	0.00	4,334.00	-4,334.00
2250 · GST Tax Payable	-1,563.28	-5,006.95	3,443.67
2300 · Superannuation Clearing Account	0.00	162.76	-162.76
2400 · Funds Awaiting Disbursement			
2466 · Foundation GST	-31,239.18	-31,239.18	0.00
2464 · A Taule'alo	-873.74	-1,966.79	1,093.05
2420 · Westpac Corporate Card	-3,692.91	0.00	-3,692.91
2461 · P Gill Benefit Account	10,699.25	6,383.03	4,316.22
2462 · H Kempster Benefit Account	-5,426.70	-4,688.20	-738.50
Total 2400 · Funds Awaiting Disbursement	-30,533.28	-31,511.14	977.86
2540 · Provisions			
2520 · Annual Leave	10,315.64	0.00	10,315.64
2542 · Clergy LSL	9,223.51	9,223.51	0.00
2541 · Lay Employee LSL	26,054.58	17,706.86	8,347.72
Total 2540 · Provisions	45,593.73	26,930.37	18,663.36
2500 · Bond Deposits	1,500.00	1,500.00	0.00
2550 · Project Retention	4,884.00	4,884.00	0.00
Total 2100 · Other Current Liabilities	19,881.17	1,293.04	18,588.13
Total Other Current Liabilities	19,881.17	1,293.04	18,588.13
Total Current Liabilities	32,782.82	33,301.00	-518.18
Long Term Liabilities			
2600 · ADF COM44400641	89,393.35	93,701.20	-4,307.85
Total Long Term Liabilities	89,393.35	93,701.20	-4,307.85
TOTAL LIABILITIES	122,176.17	127,002.20	-4,826.03
NET ASSETS	1,798,652.33	1,770,093.34	28,558.99
EQUITY			
32000 · Retained Earnings	-153,559.75	-72,773.03	-80,786.72
3000 · Equity			
3770 · Funds in ADF/AF	369,215.15	151,839.18	217,375.97
3775 · Funds in Equities	28,790.15	237,415.72	-208,625.57
3800 · Opening Bal Equity	1,536,955.77	1,536,955.77	0.00
3900 · Current Year Earnings	-6,808.88	-2,557.58	-4,251.30
Total 3000 · Equity	1,928,152.19	1,923,653.09	4,499.10
Net Income	24,059.89	-80,786.72	104,846.61
TOTAL EQUITY	1,798,652.33	1,770,093.34	28,558.99

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06/11/20
Accrual Basis

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
October 2019 through September 2020

	Oct 19 - Sep 20	Oct 18 - Sep 19	\$ Change
Ordinary Income/Expense			
Income			
4000 · Income			
4100 · Revenue from Church Ministries			
4110 · Offertory			
4111 · Offertory - Pledged	23,639.70	34,546.85	-10,907.15
4112 · Offertory - Open Collection	70,771.00	58,713.80	12,057.20
4113 · ADF Planned Giving	57,292.95	38,745.25	18,547.70
Total 4110 · Offertory	151,703.65	132,005.90	19,697.75
4120 · Donations & Grants			
4129 · Covid 19 Govt Grants	131,648.48	0.00	131,648.48
4123 · Grants - Legacies & Trusts	42,171.47	353,846.86	-311,675.39
4124 · Grants - Clergy Related	144,230.46	143,455.28	775.18
4125 · Grants - Court	2,000.00	3,500.00	-1,500.00
Total 4120 · Donations & Grants	320,050.41	500,802.14	-180,751.73
4130 · Sundry Church Income			
4133 · Events & Hospitality	13,518.49	19,773.43	-6,254.94
4135 · Weddings & Funerals	9,600.00	17,500.00	-7,900.00
4140 · Donations-General	38,253.40	25,652.90	12,600.50
4145 · Donations - Specified	9,426.00	30,572.00	-21,146.00
4150 · Flowers Income	2,597.50	4,004.20	-1,406.70
4151 · AACC Income	33,299.03	33,184.65	114.38
Total 4130 · Sundry Church Income	106,694.42	130,687.18	-23,992.76
Total 4100 · Revenue from Church Ministries	578,448.48	763,495.22	-185,046.74
4200 · Commercial Income			
4210 · Property			
4211 · Hall Rent from Non Related Org	25,267.00	41,986.13	-16,719.13
4212 · Commercial-Residential Property	158,114.43	149,548.44	8,565.99
4213 · Social Enterprise Rent	12,109.09	2,008.00	10,101.09
Total 4210 · Property	195,490.52	193,542.57	1,947.95
4220 · Bookroom			
4221 · Bookroom Sales	103,850.73	156,450.86	-52,600.13
Total 4220 · Bookroom	103,850.73	156,450.86	-52,600.13
4230 · Dividends, Interest & Other			
4231 · ADF Interest	932.69	711.97	220.72
4233 · Bank & Other Interest	950.24	79.12	871.12
4235 · Dividend External Investments	75,502.84	59,303.74	16,199.10
4236 · Ang Funds Redeemed to Bank	12,224.26	9,141.44	3,082.82
Total 4230 · Dividends, Interest & Other	89,610.03	69,236.27	20,373.76
Total 4200 · Commercial Income	388,951.28	419,229.70	-30,278.42
4300 · Donations for Missions			
4370 · Monies on Behalf of Others	280.00	0.00	280.00
Total 4300 · Donations for Missions	280.00	0.00	280.00
Total 4000 · Income	967,679.76	1,182,724.92	-215,045.16
Total Income	967,679.76	1,182,724.92	-215,045.16
Cost of Goods Sold			
5000 · Cost of Sales			
5141 · Bookroom Cost of Sales	53,735.38	83,695.18	-29,959.80
Total 5000 · Cost of Sales	53,735.38	83,695.18	-29,959.80
Total COGS	53,735.38	83,695.18	-29,959.80
Gross Profit	913,944.38	1,099,029.74	-185,085.36

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 Accrual Basis

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
 October 2019 through September 2020

Expense	Oct 19 - Sep 20	Oct 18 - Sep 19	\$ Change
6000 · Expenses			
6100 · Church Ministry Costs			
6110 · Clergy Costs			
6111 · ASLM- Salaries	55,809.72	55,809.72	0.00
6112 · ASLM Benefits Account	27,302.28	27,302.28	0.00
6113 · ALSM - Superannuation	7,895.64	7,895.64	0.00
6121 · Clergy -Stipends	102,759.65	91,787.07	10,972.58
6122 · Clergy - Fringe Benefits	57,296.16	57,296.16	0.00
6123 · Clergy - Superannuation	20,104.89	18,504.00	1,600.89
6131 · Locum & Casual Clergy Stipends	0.00	953.16	-953.16
6134 · Clergy - Long Service Leave	1,578.00	1,548.00	30.00
6135 · Sickness & Accident Insurance	572.00	572.00	0.00
6136 · Stipend Continuance Insurance	780.40	862.50	-82.10
6141 · Clergy - Utility Costs	11,335.14	9,189.24	2,145.90
6161 · MV Depreciation Costs	4,560.00	4,560.00	0.00
6163 · MV Running Costs	1,657.61	433.99	1,223.62
6162 · MV Standing Costs	1,833.43	2,787.71	-954.28
6170 · Training - Clergy	840.00	960.00	-120.00
6171 · Conferences & Seminars -Clergy	410.00	1,270.00	-860.00
Total 6110 · Clergy Costs	294,734.92	281,731.47	13,003.45
6230 · Other Ministry Costs			
6239 · Annual Leave	10,315.64	-9,730.35	20,045.99
6231 · Ministry Related Costs	3,779.53	3,617.14	162.39
6232 · Sacristy - Worship Supplies	7,848.97	8,004.80	-155.83
Total 6230 · Other Ministry Costs	21,944.14	1,891.59	20,052.55
Total 6100 · Church Ministry Costs	316,679.06	283,623.06	33,056.00
6240 · Parish Support Costs			
6245 · Employee Costs			
6259 · JK Payments	18,754.54	0.00	18,754.54
6248 · Permanent Lay Emp Salaries	134,266.82	141,446.29	-7,179.47
6249 · Permanent Lay Emp Super	12,565.38	13,827.63	-1,262.25
6250 · Casual Music	12,409.55	25,360.00	-12,950.45
6252 · Lay Employee - Long Service	9,198.01	0.00	9,198.01
6253 · Workcover	3,489.46	5,285.26	-1,795.80
6258 · Honorarium Payments	202.50	100.00	102.50
Total 6245 · Employee Costs	190,886.26	186,019.18	4,867.08
6260 · Other Parish Support Costs			
6261 · Assessments Paid	45,564.00	45,580.00	-16.00
6262 · Travel Expenses	976.68	933.55	43.13
6263 · Financial Related Costs	6,898.57	8,668.28	-1,769.71
6265 · Telephone & Other Communicatio	6,028.77	5,818.86	209.91
6269 · Maint & Repairs - Equipment	1,589.10	2,961.86	-1,372.76
6274 · Flowers Exp	5,240.00	8,871.35	-3,631.35
6275 · Bookkeeping & Audit	23,016.44	23,420.44	-404.00
6276 · Sundry Expenses	864.40	4,422.31	-3,557.91
6277 · Events & Hospitality	26,983.52	40,701.61	-13,718.09
6279 · Late Fees Paid	0.00	840.00	-840.00
6280 · Advertising & Promotion	3,704.54	1,975.76	1,728.78
6285 · Copyright Fees	229.00	229.00	0.00
6286 · Subscriptions & Publications	364.55	497.35	-132.80
6290 · Stationery	2,027.61	1,950.16	77.45
6291 · Photocopier	9,469.41	9,169.40	300.01
6292 · TMA Publication Charge	400.00	840.26	-440.26
6294 · Postage	4,841.00	4,103.50	737.50
6295 · Computer Software	265.89	676.26	-410.37
6296 · Computer - Other	716.14	589.30	126.84
6297 · Sundry Expense Recoveries	-595.00	-148.62	-446.38
Total 6260 · Other Parish Support Costs	138,584.62	162,100.63	-23,516.01
Total 6240 · Parish Support Costs	329,470.88	348,119.81	-18,648.93

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Accrual Basis

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
October 2019 through September 2020

	Oct 19 - Sep 20	Oct 18 - Sep 19	\$ Change
6300 · Commercial Costs			
6310 · Property			
6311 · Lighting Heating & Cooling	16,180.76	17,102.10	-921.34
6312 · Land Tax	1,091.78	6,098.58	-5,006.80
6314 · Cleaning Costs	45,718.44	33,479.45	12,238.99
6320 · Council & Water Rates	5,357.07	12,531.38	-7,174.31
6322 · Equipment Purchases	2,120.35	304.80	1,815.55
6323 · Equipment Hire	940.92	0.00	940.92
6325 · Other Services	799.65	343.65	456.00
6330 · Maintenance Garden & Grounds	800.00	982.50	-182.50
6331 · Property - Ongoing Maintenance	42,414.46	20,939.93	21,474.53
6332 · Property - Project Vicarage	3,015.64	6,100.05	-3,084.41
6334 · Property - Project - General	70,767.32	384,689.51	-313,922.19
6335 · Property Agent Fees	6,558.80	4,950.58	1,608.22
6336 · Parish Insurance Premiums	33,110.67	30,976.17	2,134.50
6340 · Interest Paid to ADF	3,891.15	4,836.27	-945.12
6345 · Consulting Fee	7,500.00	0.00	7,500.00
6346 · Utilities Recovery	0.00	-38.78	38.78
Total 6310 · Property	<u>240,267.01</u>	<u>523,296.19</u>	<u>-283,029.18</u>
6350 · Bookroom			
6355 · Bookroom General Admin	8,293.72	11,772.35	-3,478.63
Total 6350 · Bookroom	<u>8,293.72</u>	<u>11,772.35</u>	<u>-3,478.63</u>
Total 6300 · Commercial Costs	<u>248,560.73</u>	<u>535,068.54</u>	<u>-286,507.81</u>
6500 · Donations paid to Missions			
6520 · Other Missions and Appeals			
6525 · Court Funds	0.00	95.50	-95.50
Total 6520 · Other Missions and Appeals	<u>0.00</u>	<u>95.50</u>	<u>-95.50</u>
Total 6500 · Donations paid to Missions	<u>0.00</u>	<u>95.50</u>	<u>-95.50</u>
Total 6000 · Expenses	<u>894,710.67</u>	<u>1,166,906.91</u>	<u>-272,196.24</u>
Total Expense	<u>894,710.67</u>	<u>1,166,906.91</u>	<u>-272,196.24</u>
Net Ordinary Income	19,233.71	-67,877.17	87,110.88
Other Income/Expense			
Other Income			
8000 · Other Income			
8050 · Klingner			
8120 · Klingner Dividends	20,726.08	23,342.91	-2,616.83
8110 · Klingner ADF Distributions	4,283.88	0.00	4,283.88
Total 8050 · Klingner	<u>25,009.96</u>	<u>23,342.91</u>	<u>1,667.05</u>
Total 8000 · Other Income	<u>25,009.96</u>	<u>23,342.91</u>	<u>1,667.05</u>
Total Other Income	<u>25,009.96</u>	<u>23,342.91</u>	<u>1,667.05</u>
Other Expense			
9000 · Other Expenses			
9050 · Klingner Expense			
9110 · Klingner Scholarships	22,000.00	29,000.00	-7,000.00
9160 · Sundry Expenses	1,394.71	1,410.97	-16.26
Total 9050 · Klingner Expense	<u>23,394.71</u>	<u>30,410.97</u>	<u>-7,016.26</u>
9200 · Prior Year Adjustments	<u>-3,210.93</u>	<u>5,841.49</u>	<u>-9,052.42</u>
Total 9000 · Other Expenses	<u>20,183.78</u>	<u>36,252.46</u>	<u>-16,068.68</u>
Total Other Expense	<u>20,183.78</u>	<u>36,252.46</u>	<u>-16,068.68</u>
Net Other Income	<u>4,826.18</u>	<u>-12,909.55</u>	<u>17,735.73</u>
Net Income	<u><u>24,059.89</u></u>	<u><u>-80,786.72</u></u>	<u><u>104,846.61</u></u>

Synod 2021 – Second ordinary session of the 53rd Synod, Diocese of Melbourne

It was not possible to hold a meeting of Synod in 2020 due to Covid restrictions and in April 2021 an Extraordinary session of the 53rd Synod was convened in St Paul's Cathedral to approve an ordinary session of Synod at any time in 2021 by video conferencing. The agreed extraordinary provisions expire at the end of 2022.

The second ordinary session of the 53rd Synod was held from 13 to 16 October 2021 and the Archbishop's Charge focused on the technology being used. Practical operation of the system which linked some 500 different remote devices and integrated live and pre-recorded presentations had its share of delays and sound problems but worked well enough, allowing proceedings at close to their scheduled times. With no Synod last year, there was a backlog of items and next year's synod will be similarly affected.

The following Bills were passed –

- **Diocesan Tribunal Bill 2021:** The Tribunal deals with serious matters including sexual offences that can result in reputational and career harm. Changes bring consistency with the Church's national constitution and reflect current professional standards.
- **Diocesan Acts (Revisions and Repeals) Bill 2021:** The legislation is rationalised and modernised. Extended discussion occurred on issues with the central payroll system.
- **Cathedral Amendment Bill 2021:** Provision is made for an equal number of male and female Canons and administrative changes modernise the 1879 Act.

The following Bills were withdrawn –

- **Diocesan Information Bill 2021:** Withdrawn pending a report in 2022 on how to best achieve the intentions of the Bill.
- **Professional Standards Legislation Amendment Bill 2021:** Withdrawn pending the work of the Joint Standing Committee on Safe Ministry and Professional Standards of the Diocese of Melbourne and Bendigo.

The following motions were carried –

- **High on the agenda was Preventing Violence Against Women.** This key issue for safety and the future of the church received a high level of support and is to be a standard item for consideration at every Parish Council meeting.
- **Clergy Legislation Review Report:** The report will lead to a single Clergy Bill, 2022. The proposal attracted much discussion and a number of amendments.

The following reports were received –

- **Archbishop Election Act Review:** An overhaul of the Act is proposed with a Bill in 2022. Successful motions included maintaining membership of the Board of Electors at 18, not precluding Members of the Board of Electors as candidates, and the need for a mechanism to resolve a deadlock.

- Anglican Kindergartens within the Diocese: People from parishes are invited to express interest in joining a Working Group by writing to the Registrar.
- Records Management by Parishes and Authorised Anglican Congregations: People from parishes are invited to express interest in joining a Working Group.

Other resolutions –

- Unity and Differences: It was recognised that we must come to a common mind on the issues that divide and live together respectfully. The resolution attracted 94% support.
- Funding for Children’s and Youth Ministry Diocesan Support: Many parishes have no children attending church. A working group will be established towards a proposal for an Office for Children’s and Youth Ministry for the 2023 Budget.
- There were separate resolutions condemning persecution of Uighur Muslims in China, and asking the Australian Government to grant visas and release Afghan and Medivac refugees into the community.
- Joint Standing Committee on Safe Ministry and Professional standards: Provision of safe places for children and the vulnerable requires a uniform, centralised approach as the church responds to the 2013 Betrayal of Trust report and 2017 Royal Commission. The Bishop of Bendigo wholeheartedly supported the Joint Standing Committee of the Diocese of Melbourne and Bendigo in developing appropriate professional standards. Submissions are invited.
- Gender Quotas: To establish a committee to consider the risks and benefits of creating gender quotas for Diocesan bodies, committees and offices.
- Disability Access Two: The need to accelerate compliance by parishes was noted.

Craig Wilson
Lay Member of Synod

St. Peter's Bookroom and Church Supplier

Mission

The mission of St Peter's Bookroom as a ministry of St Peter's Eastern Hill, is to provide:

- a place of ministry, social outreach and welcome for all people
- a range of high-quality Anglican resources, spiritual literature and fine merchandise
- friendly customer service that reflects our passion and knowledge of books and encourages the spiritual growth and learning for others.

The Year of 2021

Despite many events planned for in the last 12 months being derailed by the pandemic we've kept the helm of the shop moving forward through these stormy seas. Many sales at conferences were planned, including a book launch, and a second Book Fair in September but these had to be cancelled. We were able to attend 2 of the 3 planned clergy conferences. And one event only at Trinity Theological College.

Book Fair in May was a highlight. Over 20 parishioners and Friends of the Bookroom were involved in managing this event. A big thank you to Adrian Chong who expertly steered us through with a new strategy. Once more the assistance of Peter Wild was indispensable. And many thanks to Joy Freier at Bishops Court who organised Devonshire Tea sales and Xeverie Swee for later hosting a luncheon to celebrate our community effort. We took just over \$6 000.

Website in 2021

Activities have included:

- Launching a new website look in January
- Daily updating Bookroom website with new merchandise
- Online sales and click and collect has been our mainstay
- Sending frequent emails to over 300 customers
- *Cat and Mouse* - our new online \$5- a second hand book deal proves very popular
- Continuation of blog including reflections on spiritual writing and poetry
- Created a Youtube advertising our shop

Bookkeeping

Thanks to our Bookkeeper, Ian Retford and a donation by a volunteer, we performed a major upgrade for our MYOB Retail and MYOB Accounts. And have now changed accounts from Westpac to ADF which is the Parish's preferred bank.

Finances (Report by Ian Retford, Parish Bookkeeper)

Despite the ongoing operating restrictions, the Bookshop sales were 28% higher than the previous year. Most pleasing was the similar 28% increase in the Revenue after the cost of the goods sold.

As a percentage of sales, the Trading expenses were 8% of sales compared to 10.9% in the previous year. This was despite expenditure on updating the MYOB account system and substantial cost of posting out items sold. Most pleasing was the Book shop ability to increase the cash contribution to the Parish funds of \$55,500 which was \$21,756 more than the previous year.

Thank you

To the Bookroom Committee, each and every volunteer. Onsite or on Zoom your commitment and support has been absolutely invaluable.

Carol O'Connor, Manager

Peter's Eastern Hill Melbourne Charitable Foundation

2021 has been another challenging year for the Foundation. As it has been for almost every person and organisation in the country. The continuing pandemic health regulations have been such that the Lazarus Centre has still not been allowed to serve clients breakfast inside, and it continues to be provided through a “take away” bag with no seating permitted. We look forward to this changing by December as restrictions ease further.

The Foundation has continued to support the activities of both the Lazarus Centre and the Social Enterprise in a variety of ways, funding numerous essential works to enable ongoing assistance to the many who are in need.

This has included renovation of the Maynard Kitchen which is now close to complete, installation of storage facilities in the parish hall and completion of the renovation of the Hughes Room. The Foundation also funded the installation of a glass folding divider in the hall, which will enable the parish to make better commercial use of the Hall.

In April, we were finally able to hold our annual fund-raising dinner at the Melbourne Club, with Professor Geoffrey Blainey as our guest speaker. It was a very successful evening, in terms of both goodwill generated towards to the Foundation and financial success.

We are shortly to launch our Christmas Appeal – which we anticipate will further increase our reserves and enable us to fund both Christmas Hampers and a BBQ lunch for Lazarus Centre clients.

Assistance from the Foundation enables the Lazarus Centre and the Social Enterprise together to now assist over 500 people each week. Only two years ago that number was barely 100. Fortunately, our fund raising has continued to be successful and this has enabled us to provide this assistance.

As at 31 October, a total \$135,500 had been raised (since January). This is a significant increase on 2020. Of this, \$87,200 was through the June Annual Appeal – once again, a record.

In 2022, we plan to begin a program encouraging bequests from our very generous supporters. This is a logical extension of our continuing efforts to professionalise our fund raising.

In summary, the Foundation is funding, or significantly contributing to, all key social welfare initiatives and welfare support provided from the St Peter's site. We are fulfilling our mission and intend to continue to do so.

Krystyna Campbell-Pretty, Chairperson

Annual Report for the Lazarus Centre Breakfast Program Chaplaincy



Through the pandemic, as with everything else, chaplaincy at the Breakfast Program has had to evolve. It was not so long ago that the only contact I had with participants was a fleeting "G'day" in passing as I was heading to St Peter's to live stream the Mass and they were heading to get take away breakfast (as pictured below). As I write this report Melbourne is about to emerge from lockdown and hopefully we move closer to being able to share in meaningful conversations over morning toast and coffee or the barbeque lunch.

While it is not yet feasible to offer sit down meals chaplaincy continues by offering a presence to those who come to collect their much-appreciated breakfast packs. Ham and cheese sandwiches are prepared and toasted freshly by staff at the breakfast program. As well as their toasties, people also receive fruit, juice, cake, and health bars. This ministry occurs each Friday and Sunday and complements my involvement in leading worship at St Peter's. Over the past twelve months the most breakfasts served on any one day was 60 with an average of about 40 people per day.

Towards the end of 2020, long-standing staff member Pete Burns resigned from Anglicare Victoria feeling the need to follow a calling to seek out further challenges and opportunities. I have known Pete ever since I took up the

position as chaplain to the Lazarus Centre Breakfast Program in 2012, then he was a participant, but soon began to contribute as a volunteer and finally as a staff member. He is a great advocate for those experiencing homelessness and is also well known at St Peter's as a speaker at our Longest Night Mass and homelessness seminars.

The Lazarus Centre Newsletter is published four times each year in both hard copy and electronically on the Charitable Foundation's website. Over the past year the newsletter has highlighted the celebration of cherished volunteers and participants. It has also highlighted issues related to homelessness deserving the attention and response of those who support Chaplaincy at the Lazarus Centre and are interested in assisting ending homelessness. Issues highlighted include:

- Thoughts on Universal Basic Income.
- Victoria's latest homelessness initiatives
- Spiritual challenges in an age of COVID-19
- Welcome to new Team Leader Wayne Gleeson

It is a great privilege to serve those involved in our Breakfast Program as their chaplain and I thank all those who contribute to the St Peter's Charitable Foundation which also funds this ministry.



How to Donate. All donations of \$2.00 and over are tax deductible. Donations welcome by cheque, direct debit or credit card. Visit spehcf.com.au/donations for our donation portal. For more information call (03) 9662 2391. Receipts will be issued.

Fr Philip Gill

Chaplain Lazarus Centre Breakfast Program

St Peter's Eastern Hill Social Enterprise Inc. (trading as 'Heaven at The Hill')

St Peter's Eastern Hill Social Enterprise (trading as 'Heaven at The Hill') is registered as an Incorporated Association with Consumer Affairs Victoria and is also a registered Charity with the Australian Charities and Not for Profit Commission. In the past year we have undertaken five activities: A coffee cart, cleaning & gardening, a meals program, and a hospitality training program which includes baristering and food handling. In line with the purposes of the Social Enterprise, six casual paid positions have been created for disadvantaged job-seekers, this is up from two positions in 2019.

Although our coffee cart is a take-away service a fall in the number of people working in the city due to restrictions on movement in response to COVID-19 occasionally makes it uneconomic for us to operate during lock-downs. At these times donations have been very helpful for us to avoid large cuts in the number of disadvantaged people we employ. Recently, with the aid of the Foundation, we purchased a cover for the caravan. Amongst other things this will help deter graffiti and reduce the impact of Melbourne's weather on the exterior of the caravan and so prolong its useful life.

As will be clear from the above we have a close relationship with the *St Peter's Charitable Foundation* and are very grateful to the trustees for their encouragement and financial support. In the past year we have also received grants from the *Mutli-cultural Covid 19 Taskforce, Dept of Premier & Cabinet and the Ballandry (Peter Griffin Family) Fund, a sub-fund of Australian Communities Foundation.*

For more than a year now we have been running a meals program where we distribute pre-packaged meals and groceries free of charge. Until July this year the State Parliament's kitchens produced pre-packaged meals which we distributed on their behalf. Since July we have distributed 8,064 meals and groceries supplied by FareShare, a charity which obtains surplus, quality food from supermarkets, farmers and other businesses that would otherwise goes to waste. Their chefs safely cook this into healthy, delicious meals which are given away free to front line charities such as ourselves.

Many of those who came to us for meals are overseas students, described by our Vicar on ABC TV as Melbourne's "new poor" having lost access to casual work during the pandemic and not being eligible for Australian social security programs. Since its launch, more than 120,000 meals have been distributed to those in need. Many of those picking up meals said they would like to help, so we now have a team of more than 40 volunteers, some of whom we train as baristas and food handlers. The meals program has been featured on ABC TV and a number of times in TMA.

In 2019 a consulting company (CBRE) provided the Parish with a Report setting out (inter alia) vital repairs and maintenance that needed to be undertaken. During the past year one person employed by the SE and also Contractors have worked on a number of the items listed in the CBRE Report. (See the list of works appended to this document.) The work has been undertaken under the supervision of the Social Enterprise's Operations Manager Ree Boddé.

The Social Enterprise is overseen by a Management Committee which meets monthly and is elected by our members at our AGM. The President of the Management Committee since we began in 2019 has been Hugh Kempster while the person who has created and managed all of our

operations is Ree Boddé. We owe a great debt to Hugh and Ree. Without them we would not exist and, once brought into existence, would not have been able to continue our work during the pandemic. We are delighted that both Hugh and Ree will retain their links with the Social Enterprise after they leave the Vicarage. While Hugh will step down as our President (and thus the Chair of the management committee) he will remain a member of the Social Enterprise. I am also very pleased to report that Ree has agreed to our request that she continue to be our Operations Manager.

For those who would like to find out more about our activities please see our web page www.heavenatthehill.org and/or our facebook page [Heaven At The Hill - Home | Facebook](#).

Robert Dixon, Secretary, St Peter's Eastern Hill Social Enterprise

Repairs and maintenance work undertaken – next page

Repairs and maintenance work undertaken

2.2 Vicarage	
	Replacement to fascia courtyard side
	Replacement of fascia breakfast room frontage
	Repairs to porch frontage fascia
	Electric box casing installed
	Landscaped frontage and back yard
	Repaired all windows and installed brass fittings
	Minor repairs & paint to internal walls
2.3.2 Main hall amenities	
	Fitted female toilets with sanitary ware
	Replaced fittings i.e. toilet roll holders, mirrors, toilet brushes, waste bins
	Replaced toilet seats
	Repaired and painted walls
	Female toilet new vanity unit & hand-basins installed
	Replaced broken windows
2.3.5 Main hall redecoration	
2.3.6 Main Hall stage remodelling	Lights fitted in the main body

<p>Screws removed from brick and walls painted</p> <p>Installation of ceiling finish to conceal wiring</p> <p>Installed glass partition and dressed the new room</p> <p>Renovated courtyard</p> <p>Constructed 2 lockable storage units</p> <p>Installed purpose built shelving and painted</p> <p>Created door access on to the storage area</p>	
<p>2.3.7 Gibson St entrance</p>	
<p>Electrical wiring concealed</p>	
<p>Night light casing removed & replaced</p>	
<p>Piping removed</p>	
<p>External light repaired</p> <p>Floor removed and replaced with tiling</p> <p>Stairwell resurfaced</p> <p>Walls, ceiling and doors repaired and painted</p> <p>Cupboard to house the fire hose constructed</p> <p>Installed skirting</p>	

2.3.8 Main hall office areas	
	Hughes room walls and windows plastered and painted
	Light fittings replaced
	Ceiling finish to conceal electrics and skirting installed
2.3.8 Main hall office areas (Maynard kitchen)	<p>Floor removed and retiled</p> <p>Removed old kitchen</p> <p>Repaired, painted and retiled walls</p> <p>Upgraded kitchen switch board</p> <p>Installed hot water system</p> <p>Installed kitchen appliances</p> <p>Retiled floor</p>
2.3.9 Main hall kitchen	<p>blind; ceiling fans replaced</p> <p>microwave, fridge, dishwasher</p> <p>glazing replaced and blackout blind removed</p> <p>Cleaning cupboard faulty electrics removed &</p>

	double plug installed Tiled kitchen main entrance
4.0.1 Main hall air conditioning systems	Partial removal of air conditioning system & repairs Construction of cleaning cupboard storage unit
3.0.1 External Surfaces	Beds removed and concreting to church exterior including carpark keble house & vicarage drive way Keble House and Church frontage landscaped
4.0.3 Air conditioning systems	
Rectory air conditioning system	Stairwell split system repaired & 2 split systems installed in library and master bedroom
4.0.7 ventilation system hall	Air conditioning/ heating replaced and installed
5.0.1 Electrical Services	
Hall distribution board	Main distribution board upgraded

RMIT Chaplaincy and Lay Minister Report

This year has been a tale of two pandemic experiences—the relative normalcy of COVID zero and the series of “short sharp lockdowns” that morphed into the extended lockdown of August to October. I can only be thankful for God’s ongoing care of our community in lockdown.

St Peter’s

Zero COVID ministry was all about re-building. With some modifications for COVID safety, it’s been a privilege to support our clergy team in re-starting of public worship. We were blessed to have a relatively normal Lent and Easter and it was a wonderful thing to be able to experience again the time-honoured liturgies of the Triduum after last year’s lockdown. Another highlight was assisting with the training of new servers, as we saw a slight increase in the number of volunteers in our guild.

Lockdown, while onerous, was also an opportunity to do the kind of “back end” work that usually gets parked during less tumultuous times. Reviewing and updating the rubrics, re-setting our book of chants and collects, creating, with the assistance of our administrator and music team, a comprehensive online repository of liturgy resources that could be accessed remotely and even re-typesetting the Missal. The anniversary of our foundation even led to some historical reconstruction work, in trying to put together rubrics and a Missal for the English Missal, which was the normative missal at St Peter’s for decades. Not only has this provided us with worship-ready resources it has also generated some fascinating discussions about liturgy and tradition within the servers’ guild and liturgy committee. A bit nerdy? Perhaps. But I believe this work will bear fruit when we re-open.

A particular highlight of 2021, for me, was our first ever Marian procession for the Feast of the Annunciation, with the kind support of the Sacred Art Studio in Preston, which provided an exquisite statue of Our Lady for the procession. Trying new—yet ancient things—didn’t take a backseat even in an environment of such uncertainty. I’d also like to thank Xeverie Swee for her collaboration in this initiative, as in so many others. It’s been a privilege to support her formation in ministry and I know great things lie ahead for her.

Outside of the chancel, I’ve also been proud to be involved in drafting the new Parish Mission Action Plan (MAP). The MAP is, if you like, our mission roadmap for the coming years. I’m proud of the work PC and the subcommittee for the MAP (of which I was part) did on this document and I particularly acknowledge the work of Pete Wild and Rachel Ellyard at the drafting stage and in the formulation of the mission action statement “Worshipping Christ in the Eucharist; Serving Christ in the World.” What an inspiring, if daunting statement of mission!

RMIT

From an RMIT side, it’s been a year of manifold challenges with almost consistent campus closures. The social enterprise has continued to support the meals programme, which continues to be a vital outreach for students experiencing food insecurity and I acknowledge with thanks the work of Ree Boddé and our wonderful team of student volunteers, many of whom are from RMIT. Our team of chaplains has also continued to sustain vital connections with our students using the online tools available to them.

Always keen to think laterally, multi-faith chaplaincy was involved in standing up two onsite vaccination hubs at St Peter's in response a perceived (and it turned out very real) desire for our international students to do the right thing and get vaccinated. I acknowledge the support of the vicar's warden Stephen Duckett and our partner organisation St Vincent's in making our onsite vaccination hubs possible. Is pivoting to running a vaccination hub a long-term aspiration for me? Let's just say it's harder than it looks! I take my hat off to the state govt for coordinating multiple sites; coordinating a small community-based hub twice was tricky enough. But I'm proud multi-faith chaplaincy facilitated the vaccination of 40 students. I only wish we could have done more.

Meanwhile, the state govt announced in June that funding for the new multi-faith centre at RMIT city campus has been approved! This means the new facility will go from being an aspiration to reality, with an anticipated completion date of October 2022. I am personally grateful for the ongoing advocacy and support of the former Vice Chancellor Martin Bean, whose personal belief in multi-faith chaplaincy and this particular project helped it get over the line.

Finally, I'd like to give a shout out to the Our Lady of Walsingham Rosary Group, which has existed now for over 1.5 years, since the first lockdowns last year. It has truly been source of comfort and community in the darkest days of the pandemic, and I am immensely thankful for the group and everyone in it.

Alae Taule'alo, Senior Chaplain and Lay Minister

Exploring Faith Matters (EfM)

In July 2021, EfM commenced its 4th year here at St Peter's Eastern Hill. In 2018 with the support of Fr Hugh and Parish Council, I established an EfM group consisting of parishioners from St Peter's. We began with a group of eight participants. Since those early beginnings our group has changed and evolved. Participants on the whole have completed at least one year of EfM. While the EfM program is four years, participants only join for one year at a time with no expectation that they need or should complete the four years.

With the advent of Covid, EfM needed to move to an on-line format in order for participants to continue to meet each week, discuss the various readings, reflect theologically and share in worship and fellowship. The on-line format using zoom has worked well for participants, although some still preferred the face to face gathering each week.

As a result, in July last year as we planned to commence a new year I formed two groups – one on-line group meeting each week combined with a face to face gathering about four times over the year. I have been well supported in this initiative by Lynda Crossley as a co-mentor [Lynda is a former Klinger scholar here at St Peter's and now Priest in Charge in the Parish of Rosebud]. The other group is a face to face group that meets here at St Peter's each Wednesday. There are fourteen participants over the two groups including Lynda and myself as mentors. Seven of the participants are from St Peter's and the remaining seven are from other parishes and dioceses. With the option of doing EfM on-line we are now able to welcome those from across our Diocese, Province and indeed the country. In spite of the challenges that Covid has presented, both EfM groups are well established and I believe participants are enjoying stimulating and reflective learning. I look forward to our first graduate of EfM from St Peter's in June next year. The yearly program here at St Peter's commences in July and concludes in June. We complement other groups that run from January to December.

As National Director of the EfM program for all of Australia, I take this opportunity of expressing my thanks to Fr Hugh and the Parish Council for their initial and ongoing support for EfM not only here in the parish but also in providing an office and base for EfM in Australia. On a personal note, this has enabled me to continue my EfM ministry but importantly as a retired priest have a spiritual home and offer some priestly ministry.

Finally, I would just like to add a note about the recent establishment of what I have titled – Faith Forum. This has evolved in response to some aspects of the Mission Action Plan as well as a need for anyone [parishioner or non-parishioner] who have questions/issues of faith that they would like to explore. The aim is to offer an informal, comfortable and safe space for an exploration of our Christian faith. So far, we have only been able to meet once face to face but have continued with meeting on zoom. These forums meet on a monthly basis mostly on the 4th Sunday of the month at 12.30pm [following High Mass]. Forums can cover a wide range of topics or questions drawing on the knowledge and expertise of parishioners and non-parishioners from time to time to facilitate discussion. Topics discussed so far are Sin & Evil, The Poetry of Mary Oliver [led by Carol O'Connor], and Prayer for Hard Times [led by Roland Ashby]. Please see the pew sheet for details of our next forum or contact myself if you would like more information or would like to suggest a topic for discussion.

Fr. Greg Davis
National Director of EfM

Parish Office

I had only started working at St. Peter's in the office for a few weeks before our final lockdown happened, and I had to begin working from home. It was interesting navigating a new role remotely, but it was made much easier by Fr. Hugh and Alae's willingness to step in whenever possible to fill in my gaps. I am now enjoying being back in the office and getting to know the parishioners a little better.

Here is a summary of some of the things that have happened so far.

General Administration

One of the first things I did in my role is to move the Office and Fr. Hugh's email onto Microsoft Exchange, and Office 365. While Carringbush has been very helpful in many ways, their email system was just not adequate or efficient enough to function easily, especially for working remotely. It was a complicated journey as Carringbush primarily offers support for Windows and not Mac's, but we eventually got there. Our new Outlook email system in Microsoft 365 is much more user friendly and is easily integrated with OneDrive and Calendars. We are hoping to move all our full-time staff onto Microsoft 365 so that our work calendars, OneDrive, etc. can be integrated more easily to help us work more efficiently as a team.

In other unfortunate news, our computer's hard drive has given up. We are in the process of deciding if it's more affordable to get it fixed, or to purchase a new laptop which is more affordable than a desktop. This will help with remote working when needed as I have been using my personal laptop for work purposes.

Communications

I have been managing Mailchimp, FB and our website fairly easily. We upgraded the plan we were on for Squarespace as the former plan was charging us an additional fee for donations on top of credit card fees. The cost of the upgrade was much cheaper. I will also be in discussions with Alae and the Vicar about the on how to improve functionality of our website for our parishioners.

Mailchimp has also been slightly problematic as it randomly drops off users occasionally. I will be working with Alae on fixing this issue as well and it may require people signing up for our newsletter to have a two-factor authentication. There have been some redesigns to our newsletter, and there has been discussion to revamp it further. More to come on this.

There have been significant and time-consuming issues with the Charitable Foundations website that have been temporarily resolved. It needs to be rebuilt and I have been in discussion with Krystyna and the Trustees to help facilitate this.

Donations

There was a fair amount of untangling to do with our donations when I first began. We had several streams of donations, and not all of them were working to our favour, primarily the National Trust, with which we had such a long relationship with that they could not find our original contract, and their system of sending out receipts was not particularly efficient. They were also about to start charging us a rather exorbitant percentage. We have now moved our building and maintenance donation stream to the St. Peter's Charitable Foundation.

I consolidated our donations streams, corrected our envelope giving system, corrected the communications that was distributed regarding giving to our ADF accounts, and built a donor database on Excel that would make it easier for the finance committee to peruse, and for me or

anyone else to be able to look up and filter any relevant details needed. A video was created to help the finance committee navigate the database as well.

I am also in the process of sending out thank you letters to all our donors from Fr. Hugh and Stephen.

Hall Bookings and Access

There has been some untangling here as well as we had not been using the updated or correct booking forms for several years from the Diocese, which has insurance liability implications. We have now updated the system and are now using the correct forms for short term and long-term bookings. Any recurring bookings for more than 3 months from groups that are not part of a parish will now have to have 1-year license agreement with us.

We will also be installing a lockbox near the parish inner gate so that keys can be left easily for those who need them. Very helpful for bookings, and ad hoc use. Keys will only be placed in there by request, they will not be left in there, and the passcode will be reset every few months for security.

We have also changed our pricing structures. Rather than have the prices be ad-hoc, there are now standardized prices for categories.

Private events or commercial hires: \$100 p/h

*Student projects, Not-for-profit organisations, funded arts projects: \$25 p/h

(Kitchen \$15 p/h)

Unfunded independent artists: \$20 p/h (Kitchen \$10 p/h)

Photography, video and film projects:

Commercial: \$150

Not-for-profit organisations and funded arts projects: \$100 per hour (Kitchen \$50 p/h)

*Student projects, Unfunded independent artists: \$50 per hour (Kitchen \$25 p/h)

All Hall bookings will include basic kitchen access (Fridge, Microwave and Hot Water). For full Kitchen use, the additional charges in red apply

Rates include GST. Minimum booking period: 3 hours.

Prices may be subject to discounts for multiple day bookings.

Please note, these fees are indicative only and subject to change.

Additional cleaning fees will be charged if Hall is not left in satisfactory and clean condition.

*Students projects must be for a subject that they are enrolled in at an educational institution.

The above is just some of the major updates that have happened. There are minor ones of course, but not really worth mentioning. My goal is to continue to set up systems in place that is easily accessible and understandable so that it easily transferable to any other staff member or future Parish Administrator.

Finally, I am also pleased to report that I have accepted the position as Parish Administrator as a permanent part time staff, moving away from fixed term casual. Much thanks to Fr. Hugh, the Wardens and the Parish Council for your support.

*Shanti Michael
Parish Administrator*

Music at St. Peters

Emerging from our second lockdown last year at the end of October, the music team were able to welcome in Advent with good numbers and without too much compromise to our usual offerings at this time of the year. A noticeable absence was our annual performance of Handel's *Messiah*; impossible given density requirements. For Gaudete Sunday and Midnight Mass we were able to bring in soloists and instrumentalists, and these masses were a particular joy after no choir for almost four months.

The Carol Service attracted a large group of singers, who were spread over the sanctuary to fulfil the density requirements, and to satisfy Diocesan requirements, the service was kept to 75 minutes. Despite these strictures, it was a joy to be making music on this scale again, as it was to see so many people in the pews.

As it currently stands, the choir comprises 5 sopranos, 4 altos, 5 tenors and 5 basses. Previously we had four scholars, now there are seven; early in 2021, we were lucky to have two more tenor scholars and a bass scholar join us. These three new scholars are, or have been members of the Trinity College Choir, and their work and dedication has been valued by all of us in the music team. Scholarships are supported by donations from within the parish, and from donors outside the parish who recognise the importance of the choir's contribution to our services, and to the culture of music within our parish. We thank them profusely for their ongoing generosity.

Holy Week services again attracted a good number of singers from outside the parish; singers who wished to join us for the splendid music we feature in these services, and for the beauty of the liturgies. The week following Easter 7 another lockdown was announced, and there would be two more lockdowns to come after that.

As these lockdowns came upon us, music immediately reverted to arrangements as per 2020, but with some differences. One was removing all hymns from the liturgy and using only Propers for the Entrance, Gradual, Offertory and Communion. This was something which was first experimented with during 2020. As we eventually settled on last year, the motet is sung during the Preparation of the Altar rather than at Communion. We've used a number of the same masses and motets as well as some new material, often chosen by the cantors. We've had a slightly bigger pool of cantors this year as choral scholars have stepped forward to take on the responsibility of cantoring. The chamber organ has mostly only been used for accompanying the vocal music.

My warmest thanks go to Rhys Arvidson, for sustaining the music during lockdowns, and also to the cantors, for the excellence of their work. Thanks also to Sue Wuttke, our Music Administrator, who keeps things rolling behind the scenes and for her support of the choir's work in general.

As with many aspects of life this year there has been a sense of stasis, as well as resignation; doing masses to camera for weeks on end has indeed been challenging and dispiriting at times. But as we emerge from hopefully our last lockdown, I have no doubt that we will quickly find our feet again, and like last year, just in time for Advent and Christmas.

*Andrew Raiskums
Director of Music.*

Sacristy Report

The sacristy in 2021 is largely business as usual, similar to 2020. By the Grace of God, the rhythm of worship at St Peter's has been maintained. The role of sacristan has also expanded to include caring/operation of the streaming equipment. The usage of consumables (candles, etc) has decreased given the restrictions preventing greater in-person services.

With regards to the streaming, currently the laptop in use is Fr Hugh's own personal laptop, therefore thought need to be given into options when that is no longer available. In addition, it has also been suggested that a maintenance fund be developed to care (eg. dry cleaning) for the robes, cassocks, cottas etc, at the same time this funds could also be redirected to the refurbishing of some of the thuribles and candlesticks etc.

Currently there are very limited people involved in the scarcity, as always, anyone who is curious or interested is most welcomed to make contact. It would also be beneficial to build a bigger pool of people who might be able to take on this role.

Feedback is always welcomed if anyone has any concerns about the sacristan's role. I would also like to personally apologise for any insufficiencies in the performance of this role. Thank you Fr Hugh, the different guilds, committees and individuals who have continued to contribute and support the sacristy.

*Eugene Chin
Sacristan*

The Server's Guild of St. Peter

This year has been a year of stops and starts. It was good to have some "normality" of services, with the exception of 9.30 am Family Mass on Sundays. The servers have been generous with their availability, and a basic team was present for most services. However, once again with lockdown last year, the numbers of people allowed to be present for services meant that most members of the team were not able to be present. As last year, I would like to thank the servers who volunteered to assist with the weekly masses during this time, particularly during the lockdown.

The membership of the guild has also changed over the past year. There have been some members who are no longer able to serve for a number of reasons. I would like to thank them for their presence in the sanctuary and membership of the team. Their absence has been and will be missed. The guild has a new member this year. As always, I encourage everyone to consider if this ministry might be right for them. If so, I would be happy to discuss the options.

*Anthony Schepis
Head Server*

Pastoral Care

Monthly Pastoral Care meetings were held mainly via Zoom attended by Fr Hugh, Fr Roger, Sarah Dowe, Xeverie Swee, Peter Yewers and myself.

Our team has been hampered by many restrictions related to the Pandemic, but we have also been blessed. Grateful thanks to Fr David Peake and Elizabeth Pemberton who earlier this year relinquished their roles taking Holy Communion to “shut in parishioners”.

Fr Roger has surely been a blessing to the Parish devoting a day a week to Pastoral Care, taking Holy Communion to parishioners in a wide circle of the metropolis or following through with crisis interventions.

Nursing Homes have been unable to have any visitors for at least half of the year and Hospitals have also had no visitors except for Sacrament of the Sick when approaching end of life. Thank you for your Ministry here Fr Hugh.

Authorisation as Lay Pastoral Minister allows me to visit St Vincent’s Public Hospital as the Anglican Chaplain and this remains a great privilege and a vital component of St Peter’s outreach and compassionate care.

St Peter’s telephone tree has proved to be a positive spiritual resource and allowed many more parishioners to contribute to and or receive pastoral care via Zoom, Face Book, phone, email, text or even an old fashioned RUOK letter!! We aim to keep this going in the year ahead. It’s been great to see so many parishioners reaching out to one another and exploring empowering opportunities together.

T ogether
E veryone
A chieves
M ore.

Diane Clark on behalf of the Pastoral Care Team

Parish Prayer Link

The Prayer Link has been in place for just over 12 months now and provides a valuable way of bringing our prayers before God, especially when concern of any kind becomes heavy and seems beyond our strength to bear. Parishioners are invited to make contact (by email or phone) to ask members of the prayer link to pray for their concern on a regular basis. These requests are private and confidential to the prayer link and may be requested anonymously if so desired. We would like to thank the parish for the trust evident in asking for prayers, being aware that troubling circumstances can often make us feel very vulnerable. A blessing of our faith though is the support we feel in our companionship and that we are encouraged to share each other’s burdens

Fr Roger Proude on behalf of the Parish Prayer Link

Guild of St. Benedict

The normal cycle of events and hospitality were severely curtailed over the past 12 months due to the COVID-19 pandemic, as a consequence we have seen the curtailment of regular worship, activities and other aspects of our parish life.

Fewer planned events took place and our regular calendar of Feasts and Festivals did not always eventuate, in the previous manner for hospitality. However, the small number that did, were well received, in particular a farewell luncheon for Caroline Rutherford, a long serving member of our hospitality team on 21 February, a special morning tea to remember John Taaff on 27 June and a St Peter's Day evening function on 29 June.

Detailed planning commenced early in the year for our 175th anniversary celebrations with the formation of a sub-committee to organise a three-year program of sequential anniversaries:

Year 1: 2021 - Anniversary of laying foundation stone 1846

Year 2: 2022 - Anniversary of first service and choir formation 1847

Year 3: 2023 - Anniversary of consecration of church and regular services

While our activities for hospitality were limited, our regular team of volunteers maintained hospitality after 10.30 am Mass and a few select occasions. May I thank all our volunteers who contribute so much to hospitality, and extend a particular thanks to a number of people who offer so much behind the scenes: Dawn and Gilbert Best, Helena Hughes, Helen Drummond and Rhonda Mach.

We greatly look forward to a more fulfilling year ahead, when hospitality and welcoming become the normal journey of our parish life once again.

“Idleness is the enemy of the soul; and there the brethren ought to be employed in manual labour at certain times...” – Benedict of Nursia, The Rule of Saint Benedict.

*Daniel Ferguson
Chair Guild of St Benedict*

Flowers

Michael Upson became the SPEH Florist and Floral Consultant, the week of Holy Week, 2021, doing fresh and artificial permanent floral designs for the Alter, Sanctuary, Nave, Chapels and Parish Hall. Michael became the Floral Consultant after Hellen Drummond was no longer able to continue in the position because of mobility problems. Hellen has remained keeping the floral calendar of Special Holy Days and Floral Memorials and Hounors.

Michael has done several weddings and funerals/memorial services as well as decorating the Holy Mother statue for a procession. He does the weekly floral designs as well. Michael is assisted by Dr. Gint Aukstuolis-Kalpokas, MD, in the transportation of the flowers as Michael has injured his shoulder and has had to have surgery in August. 2021 on his shoulder and is currently out of commission.

Michael is requesting the formation of a floral guild or floral committee to have help in organizing flowers and to take over the calendar and contacting people regarding Floral Memorials and Hounors for the upcoming year.

Because of our extended lockdown here in Victoria, Michael's services have not been needed for fresh flowers. He has designed four sets of artificial floral designs for the Alter that has been used. Both Michael and Hellen have coordinated the floral needs of SPEH as volunteers and not for compensation for their services.

*Michael Upson
Florist Consultant for SPEH*

Klingner Scholars

As the second Klingner scholarship recipient, my role has largely been consistent with my ongoing role as sacristan, including any other additional requirements by Fr Hugh. The scholarship has been a great help in supporting my studies at Trinity and allowing me the opportunity to continue to discern what God might be calling me to. I would like to thank the Klingner scholarship trustees in granting me the scholarship, Fr Hugh for his ongoing patience and support, and St Peter's for it's ongoing stewardship of the scholarship and support for ordinands, and individuals who are discerning.

Eugene Chin

If we had to use two words to describe 2021, “anxiety” and “distress” are probably top of the chart. There was grief at the loss of lives to the pandemic, the loss of fellowship, High Mass and other festal mass such as Corpus Christie. There is an air of anxiety and distress about the restrictions imposed on Melbourne and a general feeling of wanting to break free from our homes.

Prior to 2020 and 2021, who would have thought that Melbourne will be in hard Lockdown for almost two years, with the occasional well-cherished liberation in between. Ironically, this is the state we are in with a lockdown that seems to go forever. But there’s also a silver lining on the cloud, God has proven, again and again, that he can redeem all circumstances for good; St Paul wrote his prison epistles in isolation and house arrest. Reflecting on these last two years as a Klingner Scholar, I felt the peace of God in my heart despite the turbulence around COVID and its restrictions. Keeping my eyes on the Cross I have seized all opportunities to serve, fellowship, worship, lead and volunteer in any capacity. Albeit, Lockdown has taken away our freedom and the bright neon lights of the city, it has given us lots of time to look within ourselves to bring out the light from within our hearts and share it with the world; Our Lady of Walsingham prayer group is a light that is still burning bright despite the Lockdowns. This year we see an increase in members joining our prayer group. We now have five anchor rosary leaders who lead from Monday- Friday and prayer members dialling in from overseas and interstate. Looking back at the last few months, much has been achieved despite the difficult times.

Early this year Alex and I assisted Fr Hugh in the formation of the new children’s church. I am particularly proud of Alex who brought his expertise from teaching to fill in the area of lack in our ecclesia. As we prepare to move on to our next parish, there are plans to pass on the knowledge to the next generation of children church leaders to ensure smooth continuity and succession. In May this year, I am proud to be able to host the Upstairs and Downstairs party at our Keble House courtyard, honouring our most cherished choir members who enriched our High-Church liturgy with their great singing (our choir is the lifeblood of the parish). Equally, I am honoured to have our Downstairs server team celebrating with us-Our servers are custodians of the tradition. Immersing myself in the culture of St Peter’s wouldn’t be possible without our server team. It is my desire to see the art of Altar craft pass down to the next generation of Anglo-Catholics.

As the year draws to a close, so has my Klingner Scholarship with St Peter’s, it has been a fabulous two years here and I have made some lifelong friendships. Next year, I will be ordained a Deacon at St Paul’s Cathedral like previous scholars before me, I will move on to my posting as an Assistant Curate. With this, I have Fr Hugh to thank for shaping, moulding and mentoring me. As Anglo-Catholics, we have an obligation to “let the peace of God rule” in our hearts. Jesus gave His disciples peace based on the truth that He has overcome the world. Peace is a fruit of the Spirit, so, if we allow the Spirit of God to rule in our lives, we will experience God’s supernatural peace and abundance that surpasses all understanding.

Xeverie Swee



Parish Governance Act 2013:
Schedule 1: 17.1, 10.1 (modified)
And s21 (4) & (4a)

Annual Meeting
21st November 2021

Parish of St. Peter's Eastern Hill



Agenda Item 6.1: Election of Churchwardens & Parish Council

There being **TWO (2)** nominations received for the two (2) vacancies for the office of **Churchwarden:**
ELLYARD, Rachel
FERGUSON, Daniel

An election IS NOT required.

There being **SEVEN (7)** nominations received for the nine (9) vacancies for the office of **Parish Council Member:**

DRUMMOND, Helen
GRIFFIN, Peter
HIBBERD, Stuart
MITTERDORFER, Daniel
PORTER, Terry
WILD, Peter
WUTTKE, Sue

An election is NOT required.

Agenda Item 6.3: Election of Incumbency Committee and Reserve List

There being **TWO (2)** nominations received for the two (2) vacancies for the office of **Incumbency Committee Member** and **NO (0)** nominations received for the two (2) vacancies for the **Reserve List:**
O'CONNOR, Carol
WILSON, Craig

An election is NOT required.

*Daniel Mitterdorfer
Secretary, Parish Council*