

ST PETER'S EASTERN HILL

*Diocese of Melbourne - Anglican Church of Australia
Parish Church of the City since 1846*



ANNUAL REPORT - 2020

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Table Of Contents

Annual Meeting Agenda	3
Annual Meeting Minutes (2019)	4
Parish Statistics	14
Parish Council Attendance	15
Vicar's Report	16
Churchwarden's Report	20
Finance Report	21
St Peter's Eastern Hill Charitable Foundation	33
Music at St Peter's Eastern Hill	35
St Peter's Bookroom	36
Sacristy	39
Lazarus Centre Chaplaincy	40
The Server's Guild of St Peter's	42
RMIT Chaplaincy & Lay Ministry report	43
The St Peter's Social Enterprise	45
Pastoral Care	47
The Guild of St Benedict	48
The Friends of St Peter's Group	50
Flowers	51
Welcome Table	52
Parish Office	53
Klingner Scholars	54
The Cell of Our Lady of Walsingham	56
Nominations: Wardens, Parish Council & Incumbency Committee	57



Parish Governance Act 2013:
Schedule 1 (3.4)

Notice of Statutory Parish Meeting
Parish of St Peter, Melbourne

to be held on Sunday 22 November 2020
at 11:45am in the Parish Hall.



2020 ANNUAL MEETING - AGENDA

1. Convening of Meeting: acknowledgment of country and prayer
2. Attendance and Apologies
3. Tabling of 2020 Parish Electoral Roll
4. Minutes of 2019 Annual Meeting and Matters Arising
5. Special Reports and Invited Guests: Mission Action Plan with David Spriggs
6. Election: Parish Wardens
7. Vicar's Report
8. Parish Council and Churchwardens' Report
9. Treasurer's Report - 2019/20 Accounts & Budget (currently unaudited)
10. Reports by Other Parish Groups - tabled for discussion
12. Appointments: Wardens, Parish Council, Incumbency Committee, Auditor
13. General Business:
14. Close

The Rev'd Dr Hugh Kempster - Vicar and Chair of the Annual Meeting
Dr Stephen Duckett - Chair of Parish Council
Nick Browne - Secretary of Parish Council



Parish of St Peter, Melbourne

Minutes of Annual Meeting held
on Sunday 24th November 2019

in the Parish Hall.



1. Convening of Meeting and Prayer:

The meeting opened with prayer and an acknowledgment of country at 12.20 pm.

2 Attendance List & Apologies:

2.1 Present:

- Rev Dr Hugh Kempster
- Craig Wilson (Acting Secretary and Returning Officer).

2.2 On the Parish Roll

- Paul Anderson
- Roland Ashby
- David Aspin
- Rhys Arvidson
- Carol Barnett
- Peter Barnett
- Katherine Barnett
- Dawn Best
- Gilbert Best
- Peter Bryce
- Gordon Campbell
- Judith Chapman
- Guy Churchman
- Diana Clark
- Patricia Clifford
- Margaret Collins
- Warren Collins
- Helen Drummond
- Stephen Duckett
- Rachel Ellyard
- Daniel Ferguson
- Michael Gronow
- Philip Harvey
- Stuart Hibberd

- Richard Holland
- Helena Hughes
- Bruce Kellett
- Rhonda Mach
- Colin McCraith
- Catherine McGovern
- Carol O'Connor
- Kay Perugia
- Terry Porter
- Andrew Raiskums
- Rachel Rei
- Caroline Rutherford
- Jenneth Sasse
- Anthony Schepis
- Susan Southall
- William Southey
- David Spriggs
- Rwth Stuckey
- John Sturgess
- Geoff Sutherland
- Margaret Sutherland
- Alae Taule'alo
- Peter Wild
- Craig Wilson
- Geoffrey Wratten
- Sue Wuttke
- Peter Yewers
- Yanpu Zhang.

2.3 Invited guests

- Krystyna Campbell-Pretty
- Shirley Nash
- Bp. Alison Taylor

2.4 Other present – Not on Parish Roll

- Geoff Bush
- Christopher Cornish-Rally
- Nathan Cornish-Rally
- Craggs
- Greg Dawes
- Lien Giang
- Fr Philip Gill
- Rhonda Graham
- Susanna Liu

- Gisel Menese
- Gordon Ng
- Fr David Peake
- Roger Prowd
- Lana Surdovska
- Brenda Williams.

2.5 Apologies

- Adam Blackmore
- Nicholas Browne (Secretary)
- Cheryl Duff
- Will Johnston
- Natalie Kellett
- John Taaff
- Anne Wuttke

The apologies were noted by the meeting.

4. Minutes of the 2018 Annual General Meeting

4.1. The Minutes of the 2018 Annual Meeting were tabled.

It was moved that the Minutes of the 2018 Annual Meeting be accepted as a true record of the meeting. Moved: Fr Hugh, Seconded: S Duckett. Carried unanimously.

4.2. Matters arising: None

5. Special Reports and Invites Guests

5.1. Fr Hugh welcomed invited guests to the Annual Meeting.

It was moved that speaking rights be granted to Shirley Nash (Pastoral Care Review), Krystyna Campbell-Pretty (Chair of the Foundation) and Bishop Alison Taylor (present at the request of Bp. Genieve and following up the statutory meeting and Parish Support Team report). Moved: Fr Hugh, Seconded: S Duckett. Carried unanimously.

5.2. Foundation Report and Feasibility Study

K Campbell-Pretty spoke to the St Peter's Eastern Hill Melbourne Charitable Foundation report on page 29 of the Annual Report 2019.

First, she acknowledged the hard work of John Taaff, recently retired Chair of the Foundation for the past 20 years. The reality of the church today is that all

parishioners need to be pastoral care givers.

She then highlighted:

- The essential need to cover the courtyard area adjacent to the Parish Hall, improve seating, move the Maynard kitchen and upgrade the main hall kitchen to make it suitable as a training facility
- The Feasibility Study prepared by Trethowan Architecture and attached on page 30 of the Annual Report 2019, Volume 1
- Proposals to –
 - o Move the Parish Office to ground level, possibly adapting the external toilet block or the Maynard kitchen
 - o Increase rental income by providing an additional 200sq.m of lettable space by constructing a mezzanine in part of the Parish Hall building and making the hall more attractive for users at a cost of between \$2.5 and \$3million
- The parallel need for a business feasibility study, detailed consultation with the parish and demonstrated parishioner support.

5.3. Questions from the floor

- Carol O'Connor read from a written response to the Feasibility Report.
- Daniel Ferguson commended the proposals as ways of enhancing the sustainability of St Peter's but counselled the need to take considered time in order to avoid additional costs and legal or other problems.
- Sue Wuttke, speaking as choir administrator and chorister, asked where would the choir meet and music be satisfactorily stored if relocated from the Hughes Room.

Fr Hugh emphasised that detailed consultation is proposed in 2020 and thanked K Campbell-Pretty for her fund raising energy and gifts for achieving the recently opened St Peter's Place.

6. Election of Parish Wardens

6. Election of Parish Wardens

6.1. The Chair asked Craig Wilson to introduce the three candidates for the two vacant Parish Warden positions.

Candidates Helen Drummond, Rachel Ellyard and Rwth Stuckey were invited to speak for three minutes focusing on –

- The personal and professional qualities that they would bring to the role

- What they would do to help the Parish move on from the conflict of the past year
- How their faith and spirituality would shape their leadership style.

R Ellyard spoke without notes.

6.2. Following the presentations, several questions were received from the floor. These included –

- Judith Chapman asked H Drummond about the approach she would adopt to succession planning for lay leadership in the parish, encouraging and supporting some of the newer, able parishioners who might be eager to contribute to the ongoing life of the parish
- Questions were also received from David Spriggs and William Southey

The meeting was adjourned from the Chair to allow parishioners to vote in the Hughes Room. C Wilson was Returning Officer assisted by Fr David Peake.

The meeting resumed while the votes were being counted.

7. **Vicar's Report:**

Fr Hugh tabled and spoke to his printed report on page 13 of the Annual Report 2019, Volume 1. Key points were:

- 7.1. Business as usual is no longer an option as costs skyrocket and parish giving no longer covers the costs of a full-time Vicar and the music ministry
- 7.2. 2019 has been dominated by parish conflict, the work of the Parish Support Team with the Parish Council and others in parish leadership now beginning to establish pathways towards healing and unity
- 7.3. To move forward with confidence and continue to be a leading Anglo-Catholic parish, we must find better ways of changing and growing together
- 7.4. 2019 saw positive change at St Peter's with the opening of St Peter's Place and rededication of the Wayside Cross and the launch of the "Heaven on the Hill" social enterprise
- 7.5. 2020 must be a time of ongoing change and creative mission outreach
- 7.6. Particular emphasis was placed on the "fourfold path for healing ourselves and our world" from "The Book of Forgiving" by Desmond and Mpho Tutu – telling the story, naming the hurt, granting forgiveness and renewing or releasing the relationship.

A concluding personal expression of sorrow for any hurt that he might have caused was met with acclaim by those present.

Judith Chapman thanked the Vicar for his pastoral care, kindness and loving support shown to her husband David Aspin over the past year.

It was moved that the Vicar's report be received. Moved: Fr Hugh, Seconded: S Duckett. Carried unanimously

8. Pastoral Care Report

Shirley Nash referred to her report on pages 52 to 59 of the Annual Report 2019, Volume 2, highlighting the need for a survey to evaluate the outcomes of the review at the end of 2019-20, one year on.

Fr Hugh thanked her for her professionalism, energy and thoroughness in undertaking the review.

9. Church Wardens' Report

S Duckett tabled and spoke to the report on behalf of the wardens and Parish Council. The Church Wardens Report is on p18 of the Annual Report 2019, Volume 1.

9.1. Church Wardens' Report

S Duckett spoke briefly noting the positive outcomes in 2019 and especially acknowledged Peter Bryce's many years of faithful service as Head Server. Peter retired from the position in 2019.

9.2. Summary Report on the Parish Support process

- Stephen Duckett reported on the Parish Support Process making reference to page 19 of the Annual Report 2019, Volume 1.

9.3. Parish Council "Reflections" paper

Stephen Duckett reported –

- The Parish Support Team process led to Parish Council developing a reflection that would assist in moving forward. "Reflections" is on page 21 of the Annual Report 2019, Volume.
- The reflection was written for discussion purposes and R Ellyard has received helpful feedback to date.

It was moved that the Wardens' Report be received. Moved: S Duckett, Seconded: R Stuckey. Carried unanimously

10. Treasurer's Report

The Treasurer, Peter Wild, presented the 2018-19 Accounts, which are currently unaudited, and the Budget for 2019-2020.

10.1. The auditor's report for 2017-18 by Yates Partners, Chartered Accountants, signed 20 November 2019, was tabled by the Treasurer.

10.2. The Audit for 2018-19 is underway but not yet complete.

10.3. Finance Report 2018-19 –

The Treasurer observed that:

- Parish Council has agreed a budget focused on stability
- Features of the 2019-20 Budget are:
 - o Ongoing control of expenses
 - o Some hopeful news on revenue
 - o Better budget forecasts in the light of the actuals for 2018-19
 - o Just two new initiatives.
- The three elements of a profit and loss analysis are:
 - o The actuals for 2018-19 which record what really happened
 - o The Budget for 2018-19 which allows the actuals to be checked against past expectations
 - o The Budget for 2019-20 which focuses on the way ahead, after accounting for changes circumstances.

Income –

- Pledged giving in 2018-19 was 17 per cent below budget forecast. (Refer to Item 4111)
- The 2019-20 Budget forecasts a 9 per cent increase in pledges
- This needs to be put in the broader context of giving:
 - o In considering Offertory - total (Item 4110), Donations - General (Item 4140) and Donations - Specified (Item 4145), the 2019-20 Budget - envisages a movement of income from Donations to Offertory
 - o Budget 2019-20 envisages these three Budget items together to be significantly less than Actual 2018-19, that is a budgeted \$177,600 against \$187,231 actual in 2018-19.
- Grants - Legacies & Trusts (Item 4123) and Property - Projects - General (Item 6334):
 - o The actuals for 2018-19 relate mainly to the works on St Peter's Place and Wayside Cross
 - o Substantial expenditure on projects in 2019-20 to subject to securing

appropriate funding from external sources.

- Property income total (Item 4210) is a crucial income source. It is robust and running 3 per cent above budget
- A new source of rent is budgeted for with \$12,000 expected from St Peter's Social Enterprise, which is now operational (Item 4213)
- Bookroom sales (Item 4220), Cost of sales (Item 5141) and Sacristy – Worship Supplies (Item 6232):
 - o The Bookroom is facing robust industry challenges but is still buoyant
 - o A major customer is economising
 - o The 2018-19 Actuals have been rolled forward as a basis for 2019-20 Budget
 - o The figures for 2018-19 include a highly successful book fair.
- Events & Hospitality revenue (Item 4133) and the Australian Anglican Church Calendar - AACC Income (Item 4151). The AACC has been split from other events to improve financial management of this Item.

Expenses –

- Locum & Casual Clergy Stipends (Item 6131). The 2019-2020 Budget provides \$15,850 for a new initiative to engage senior clergy one day per week for pastoral care, consistent with findings of the Pastoral Care Review
- Casual music (Item 6250):
 - o Discretionary expenditure was well managed during 2018-19 while maintaining high musical standards at choral Masses
 - o Musical support for the 9:30am Sunday Family Mass is included in the 2019-20 Budget.
- Stationery (Item 6290) and Photocopier (Item 6291). Stationery expenses are now well controlled and a new contract has been negotiated with Fuji Xerox.
- Other income – Harold Klingner Bequest:
 - o Actual Klingner income in 2018-19 was \$23,343 and expenses were \$30,411
 - o Actual Klingner income in 2017-18 was \$20,048 and expenses \$25,375
 - o Klingner related income and expenses are not part of the ordinary income or expenses of St Peter's
 - o Expenses incurred are for the help of theological students chosen by the Trustees and as decided by the Trustees
 - o Expenses are funded through income and cash balances, not the sale of shares.
- Major components of our net financial wealth are:
 - o Klingner bequest: \$497,228
 - o General bequest: \$254,350
 - o Richard Johns bequest: \$986,617
 - o Net assets/equity is \$1,799,611
 - o Total equity was maintained during 2018-19, but will tend to trend down as we continue with negative net income, i.e., run at a loss

- o The current profit and loss is not sustainable
- o Payables and receivables are included in the total.

10.4. Budget 2019-20 –

The Treasure highlighted that Budget 2019-20:

- Makes reasonable income assumptions
- Aims to maintain and strengthen control over expenses
- Aligns forecasts with actuals
- Risks appear to be manageable
- We need to move to non-negative income
- During 2019-20 St Peter's need to forge an agreed Mission Plan to focus our budgeting as well as actions.

Responses from the floor included-

- Sue Wuttke clarifies that five of the 18 choristers are paid by attendance, while the remainder are voluntary
- Carol O-Connor observed that the Bookroom brings other than monetary benefits, including hospitality to visitors, hall rental referrals and attracting new parishioners
- Roger Prowd felt that the Bookroom is an invaluable alternative stream for religious book purchases.

It was moved that the Treasurer's Report be received. Moved: P Wild. Seconded: R Ellyard. Carried unanimously

It was moved that the Budget for 2019-20 be noted. Moved: Fr Hugh, Seconded: R Ellyard. Carried unanimously

11. Reports from other Groups

Reports received from other parish groups were –

- 11.1. St Peter's Eastern Hill Melbourne Charitable Foundation on page 29 of the Annual Report 2018-19 – Volume 1
Music at St Peter's on page 40 of the Annual Report 2018-19, Volume 2
- 11.2. St Peter's Bookroom & Church Supplier on page 41
- 11.3. Sacristy on page 44
- 11.4. Lazarus Centre Chaplaincy on page 45
- 11.5. The Servers' Guild of St Peter on page 47
- 11.6. RMIT Chaplaincy and Lay Ministry Report on page 48
- 11.7. St Peters Eastern Hill Social Enterprise Inc. on page 50
- 11.8. Pastoral Care on page 51
- 11.9. Guild of St Benedict on page 60
- 11.10. Friends of St Peter's Group on p 61
- 11.11. Synod 2019 – from the Lay Parish Representatives on page 62

- 11.12. Flowers on page 64
- 11.13. Welcome Table on page 65 Parish Office on page 66
- 11.14. Klingner Scholars on page 67
- 11.15. Cell of Our Lady of Walsingham on page 68.

Responses from the floor –

- Daniel Ferguson spoke on the work of the Music Department and Servers' Guild as having a strong presence in Melbourne and Australia. They represent core beliefs of St Peter's and are its the strongest foundations
- Clarification was sought on the relationship between the Lazarus Centre and Anglicare. Fr Hugh described the partnership between Anglicare and the Lazarus Centre as: Anglicare funds the main work of the Lazarus Centre with the Foundation providing back-up funding, such as for new refrigerators or swags for the homeless
- Carol O'Connor thanked Rhonda Mach and Helen Drummond for their dedication in weekly staffing the Welcome Table in the Parish Hall.

It was moved that the reports by other Parish groups be received. Moved: Fr Hugh, Seconded: C O'Connor. Carried unanimously.

12. Motion: Response to Wangaratta Synod Decision

Refer to page 69 of the Annual Report 2019-20, Volume 2:

It was moved that the Motion of Parish Council of 16 October 2019 to (in summary) express solidarity with the Diocese of Wangaratta, which has recently developed a rite of blessing for civil marriages be noted.

Speaking to the motion, Colin McCraith noted that Parish Council members represent a variety of St Peter's congregations, that he is a civil marriage celebrant who has conducted same-sex weddings and has been distressed by events. He is confident that the wider community supports the issue.

Moved: Alae Taule'alo, Seconded: S Duckett. Carried unanimously

13. General Business

C McCraith proposed installation of a locked notice board in the church foyer with the previous week's Pew Sheet and recent news items on display.

Fr Hugh referred the matter to Parish Council.

14. Parish Wardens Election result

Fr Hugh announced to acclaim that Rachel Ellyard and Helen Drummond had

been duly elected Parish Wardens.

15. Parish Council Membership for 2019-20

Fr Hugh announced membership of the 2019-20 Parish Council:

- Daniel Ferguson
- Stuart Hibberd
- Catherine McGovern
- Daniel Mitterdorfer
- Terrence Porter
- William Southey
- Rwth Stuckey
- Peter Wild
- Sue Wuttke

No election was required.

16. Incumbency Committee

Fr Hugh announced that the Incumbency Committee for 2019-20 is Bruce Kellett and Carol O'Connor with no election required.

17. Appointment of an Auditor for 2019-20

It was moved that Andrew Fisher of the Banks Group Pty Ltd be appointed auditor for 2019-20.

Moved: P Wild, Seconded H Drummond. Carried unanimously.

18. Meeting closed

The meet was closed from the Chair at 2:35pm

Parish Statistics : for the year ended 30th September 2020

	2019-20	2018-19
Number of public services held (excl. weddings, funerals etc)	358	581
Number of public Sunday services held	112	205
Number of public services held in residential facilities	0	0
Total yearly attendance at all public services	6,332	11,383
Total yearly attendance at all Sunday services	4,149	7,389
Total number of acts of Communion in public services	5,820	9,182
Total number of Sunday Acts of Communion	3,781	6,346
Total other Acts of Communion (incl. hospital, homes etc)	69	111
Total attendance at Christmas Day / Eve services	371	363
Total number of Acts of Communion at Christmas Day / Eve services	349	346
Total attendance at Easter Day / Eve	11	236
Total acts of Communion at Easter Day / Eve services	11	226
Number on the Church Electoral Roll presented at Annual Parish Meeting	104	111
Total number of Baptisms	0	12
Number of children admitted to Holy Communion	0	1
Number of persons (non-children) admitted to Anglican Communion	0	0
Number of confirmations	0	10
Number of funerals	3	8
Number of marriages conducted in the churches of the parish	3	7
Number of marriages conducted elsewhere	0	1
No. of continuing home / small groups	4	5
Total no. of persons in continuing home/small groups	46	102
Est. frequent attenders: pre-school	0	3
Est. frequent attenders: primary	0	12
Est. frequent attenders: secondary	0	5
Est. frequent attenders: post secondary (under 25)	0	6

Parish Council Attendance 2019-20

Name	18/12/19	29/1/20	19/2/20	18/3/20	15/4/20	27/5/20	24/6/20	22/7/20	26/8/20	23/9/20	28/10/20	Total
Fr Hugh Kempster	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	11/11
Helen Drummond	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	11/11
Stephen Duckett (chair)	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	10/11
Rachel Ellyard	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	10/11
Daniel Ferguson	Y	Y	N	N	Y	Y	Y	Y	Y	N	Y	8/11
Peter Griffin					Y	Y	N	Y	Y	Y	Y	6/7
Stuart Hibberd	Y	N	Y	N	Y	Y	Y	Y	Y	Y	Y	9/11
Catherine McGovern	N	N										-
Daniel Mitterdorfer	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	11/11
Terry Porter	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	10/11
William Southey	Y	Y	Y	Y	N	Y	Y	Y	Y	N	N	8/11
David Spriggs	N	Y	Y	N								2/4
Rwth Stuckey	N	N	Y	Y	Y	N	Y	Y	Y	Y	Y	8/11
Peter Wild	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	10/11
Sue Wuttke	Y	N	N	N	Y	Y	Y	Y	Y	Y	N	7/11

Vicar's Report

What a year! At last year's Annual Meeting there was a palpable sense of the Parish coming back together, after a very challenging and conflictual twelve months. The 2019 sold-out performance of Handel's Messiah was widely considered to be our Choir's "best yet" with quite literally standing room only at the back of church. Numbers at Mass were up on Christmas Day, and our Nine Lessons and Carols on Holy Family Sunday, attracted more than 250 parishioners and friends of St Peter's from all over Melbourne and even further afield. Early in the New Year my family and I went on a long-awaited holiday to India, to celebrate our daughter's 21st birthday, and on our flight home the news was breaking of a novel coronavirus in Wuhan. The rest, as they say, is history.

I feel so incredibly proud of the way our Parish community has risen to the challenges of the pandemic this year. It pays testimony to the faith and commitment of our Wardens and Parish Council, our Staff, our Associate Clergy, our Lay Leaders and indeed all parishioners. Recently members of the Parish Council were asked to sum up in one word St Peter's since the outbreak of the COVID-19 virus in Melbourne. These were the words they chose: expectant; wonderfully active; resilient; proactive; sacred; outreach; essence – distilled; faithful; inventive; enduring; authentic; (still) connected; bountiful. I could end my report here; this says it all.

As the first lock-down came into force at the end of March, two significant new ministries at St Peter's were born: our parish On-line Ministry, and the St Peter's Social Enterprise meals program for international students. Concerning the former, I must acknowledge the leadership of our Lay Minister, Alae Taule'alo, and parishioner Tye Joyce, in ensuring that we did not miss a beat as our worship overnight went from face-to-face to FaceBook and YouTube live-streaming, something we had never done before. I must also acknowledge the outstanding dedication of our Sacristan, Eugene Chin, who has served at 99% of all weekday and Sunday Masses since the pandemic struck, and didn't bat an eyelid when I added "camera crew" to his list of daily duties. Through these difficult months Head Server, Anthony Schepis, has provided support from the wings, for which I am most grateful. The St Peter's music program was delivered a body-blow by the lockdowns, but our Organist Rhys Arvidson, Warden Rachel Ellyard, and a small group of cantors maintained an impressively high standard of music when the choir had to be disbanded. Thanks to Musical Director, Andrew Raiskums, and Music Administrator, Sue Wuttke, for their ongoing commitment to the music of the parish over the pandemic, and to chorister and PC Secretary Daniel Mitterdorfer for his "vocal-blending" of the virtual choir for the delightful weekly YouTube offerings.

Since the days of the nineteenth-century slum priests, a priority for the poor has been central to the mission and charism of the Anglo-Catholic movement. It is fitting therefore that the second new ministry area which arose from the ashes of lock-down was the Meals Program. Since the end of March, our Social Enterprise has distributed 50,000 pre-packaged meals to those in need. By far the majority of recipients

have been international students, most of whom have had no access to JobKeeper or JobSeeker and are veritably Melbourne's "new poor." Director on the SE Board, and volunteer Operations Manager, Dr Ree Boddé, worked tirelessly setting up the Program, 7 days a week during the first lock-down; since then she has built up a team of some 40 student volunteers. Working in partnership with State Parliament kitchens and RMIT Chaplaincy, we provide support for more than 300 students each week who come to St Peter's for help. For months this new initiative was run on the smell of an oily rag, but after being featured on the ABC News, the Social Enterprise has been blessed a number of generous donations, which will facilitate program development and longer-term sustainability.

One of the biggest challenges over the lockdowns has been to stay connected as a church community. I am grateful to the Coordinator of Pastoral Care, Di Clark, and to Warden, Helen Drummond, who led the creation of the St Peter's Telephone Tree. We now have 20 parish leaders who have enabled us to keep phone contact with some 160 parishioners and friends of the parish over the past seven months. Soon after this Fr Roger Prowd initiated the Prayer Link, providing additional prayer support for those who needed it. I must also acknowledge Parish Administrator, Kosta Soteriou, who has kept the parish communications tools well-oiled: the weekly newsletter and pew sheet, the website, mail-outs such as the Holy Week and Easter package, and so on. He also took the initiative to deliver a new set of envelopes, in person, to every parishioner on the planned-giving scheme. I'm not sure that many of us had even heard of Zoom six months ago, but now most of our parish meetings are hosted by this platform, and we even make use of this technology for "Morning Tea at the Vicarage" and "Zoom Cocktails" each week.

Our Christian Education and Spiritual Development programs have also forged forward and reinvented themselves this year: Fr Greg Davies moved Exploring Faith Matters (EFM) entirely on-line, and took under his wing the adult Baptism and Confirmation catechumenate group; Bookroom Manager, Carol O'Connor, has run this parish ministry online for much of the year; Fr Philip Gill and others have faithfully recorded weekly "Thought for the Day" offerings, reflecting on the weekly Scripture readings and the Saints; Katherine Barnett has kept Children's Church alive through YouTube; Alae Taule'alo and Roland Ashby have established online Rosary and Meditation groups.

The St Peter's Foundation has also remained active over the pandemic, organising a very successful Winter Appeal, and our Lazarus Centre has stayed open 7 days a week, delivering take-away breakfasts to the homeless and others who are struggling. This year the Klingner Trust received a donation of \$100,000 to add to the scholarship corpus. I am delighted to announce, therefore, that Xeverie Swee has been awarded a second year of scholarship, and our other Klingner Scholar in 2021 will be the Sacristan, Eugene Chin, who is commencing a Year of Discernment with the Diocese, and will be studying theology at Trinity College Theological School.

Sadly, we lost three pillars of St Peter's Eastern Hill over the past year: centenarian

parishioner, Gina Macpherson; former Vicar's Warden, John Taaff; and beloved Associate Priest, Fr Don Edgar. May they rest in peace ... + and rise in glory.

Last, but not least, my thanks to Vicar's Warden and Chair of Parish Council, Dr Stephen Duckett, for whose friendship, kindness, and strong leadership in the parish I am deeply grateful. I am pleased to announce that Stephen has accepted my nomination to serve again as Vicar's Warden in 2022.

Fr Hugh Kempster



Church Wardens' Report

2020 was the strangest year, as a pandemic returned to St Peter's. Public worship was all but cancelled, as the parish embraced a new digital world. Daily celebration of the mass, a core part of St Peter's, continued and reached people around the globe through the magic of the Internet.

Interactions continued within the parish with a telephone tree, video-recorded 'thoughts of the day' broadcast on YouTube, and other virtual engagements including cocktails on Friday.

Parish Council and the Wardens continued regular meetings, but by Zoom. We even had a planning day, via Zoom, and our special thanks to David Spriggs for facilitating that.

The shutdown provided an opportunity to spruce up the place and do some needed capital improvements and so on our return, parishioners will notice new air-conditioning in the hall and hopefully, new glass concertina doors under the balcony in the hall.

Previous initiatives, such as the coffee caravan, unfortunately were adversely impacted and suspended trade. New needs merged with the pandemic and a massive new meals program was developed by the Social Enterprise. The Lazarus Centre breakfast program continued but pivoted to take-away. Face-to-face trading by the Bookshop was also suspended in line with government instructions.

But as we write this, the news is very hopeful, and restrictions are being lifted so we hope to return to face-to-face worship, hospitality, and other initiatives soon.

The great sadness of 2020 was the passing of John Taaff, a former Vicar's Warden and Chair of the St Peter's Eastern Hill Charitable Foundation. John was a pillar of the parish and will be sadly missed. We also sadly lost dearly loved Gina MacPherson, a faithful parishioner in the 11 AM congregation. Gina very generously bequeathed \$200,000 for capital and maintenance in the parish. May they rest in peace and rising glory.

Our thanks to all the people who have contributed so much to the ministries of the parish in these difficult times.

Stephen Duckett, Helen Drummond & Rachel Ellyard

Finance Report

St Peter's Profit & Loss Budget vs Actual 2019-20

St Peter's Eastern Hill Profit & Loss Budget vs. Actual October 2019 through September 2020

	Oct 18 - Sep 19	Oct 19 - Sep 20	Budget 2019-20	Variance 2019-20	Budget 2020-21
Ordinary Income/Expense					
Income					
4000 · Income					
4100 · Revenue from Church Ministries					
4110 · Offertory					
4111 · Offertory - Pledged	34,546.85	23,639.70	37,700.00	-14,060.30	24,000.00
4112 · Offertory - Open Collection	58,713.80	70,771.00	56,700.00	14,071.00	60,000.00
4113 · ADF Planned Giving	38,745.25	57,292.95	43,200.00	14,092.95	58,000.00
Total 4110 · Offertory	132,005.90	151,703.65	137,600.00	14,103.65	142,000.00
4120 · Donations & Grants					
4129 · Covid 19 Govt Grants		131,648.48	0.00	131,648.48	99,000.00
4123 · Grants - Legacies & Trusts	353,846.86	42,171.47	36,000.00	6,171.47	36,000.00
4124 · Grants - Clergy Related	143,455.28	144,230.46	145,000.00	-769.54	145,000.00
4125 · Grants - Court	3,500.00	2,000.00	3,500.00	-1,500.00	3,500.00
Total 4120 · Donations & Grants	500,802.14	320,050.41	184,500.00	135,550.41	283,500.00
4130 · Sundry Church Income					
4133 · Events & Hospitality	19,773.43	13,518.49	20,000.00	-6,481.51	12,000.00
4135 · Weddings & Funerals	17,500.00	9,600.00	16,000.00	-6,400.00	10,000.00
4136 · Christian Seminars & Courses		0.00	500.00	-500.00	500.00
4140 · Donations-General	25,652.90	38,253.40	25,000.00	13,253.40	25,000.00
4145 · Donations - Specified	30,572.00	9,426.00	15,000.00	-5,574.00	15,000.00
4150 · Flowers Income	4,004.20	2,597.50	4,000.00	-1,402.50	2,000.00
4151 · AACC Income	33,184.65	33,299.03	33,200.00	99.03	33,300.00
4155 · Children & Youth		0.00	500.00	-500.00	500.00
Total 4130 · Sundry Church Income	130,687.18	106,694.42	114,200.00	-7,505.58	98,300.00
Total 4100 · Revenue from Church Ministries	763,495.22	578,448.48	436,300.00	142,148.48	523,800.00
4200 · Commercial Income					
4210 · Property					
4211 · Hall Rent from Non Related Org	41986.13	25,267.00	45,000.00	-19,733.00	25,000.00
4212 · Commercial-Residential Property	149,548.44	158,114.43	150,000.00	8,114.43	159,000.00
4213 · Social Enterprise Rent	2,008.00	12,109.09	12,000.00	109.09	12,000.00

These figures are subject to audit and may change

St Peter's Profit & Loss Budget vs Actual 2019-20 (continued)

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
 October 2019 through September 2020

	Oct 18 - Sep 19	Oct 19 - Sep 20	Budget 2019-20	Variance 2019-20	Budget 2020-21
Total 4210 · Property	193,542.57	195,490.52	207,000.00	-11,509.48	196,000.00
4220 · Bookroom					
4221 · Bookroom Sales	156,450.86	103,859.73	156,000.00	-52,140.27	134,460.00
Total 4220 · Bookroom	156,450.86	103,859.73	156,000.00	-52,140.27	105,000.00
4230 · Dividends, Interest & Other					
4231 · ADF Interest	711.97	932.69	500.00	432.69	900.00
4233 · Bank & Other Interest	79.12	950.24	150.00	800.24	950.00
4235 · Dividend External Investments	59,303.74	75,502.84	70,000.00	5,502.84	75,000.00
4236 · Ang Funds Redeemed to Bank	9,141.44	12,224.26	10,000.00	2,224.26	12,000.00
Total 4230 · Dividends, Interest & Other	69,236.27	89,610.03	80,650.00	8,960.03	88,850.00
Total 4200 · Commercial Income	419,229.70	388,960.28	443,650.00	-54,689.72	389,850.00
4300 · Donations for Missions					
4370 · Monies on Behalf of Others	280.00	0.00	0.00	280.00	300.00
Total 4300 · Donations for Missions	280.00	0.00	0.00	280.00	300.00
Total 4000 · Income	1,182,724.92	967,688.76	879,950.00	87,738.76	913,950.00
Total Income	1,182,724.92	967,688.76	879,950.00	87,738.76	913,950.00
Cost of Goods Sold					
5000 · Cost of Sales					
5141 · Bookroom Cost of Sales	83,695.18	53,565.43	83,000.00	-29,434.57	68,986.43
Total 5000 · Cost of Sales	83,695.18	53,565.43	83,000.00	-29,434.57	68,986.43
Total COGS	83,695.18	53,565.43	83,000.00	-29,434.57	68,986.43
Gross Profit	1,099,029.74	914,123.33	796,950.00	117,173.33	844,963.57
Expense					
6000 · Expenses					

St Peter's Profit & Loss Budget vs Actual 2019-20 (continued)

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
 October 2019 through September 2020

	Oct 18 - Sep 19	Oct 19 - Sep 20	Budget 2019-20	Variance 2019-20	Budget 2020-21
6100 · Church Ministry Costs					
6110 · Clergy Costs					
6111 · ASLM- Salaries	55,809.72	55,809.72	57,678.00	-1,868.28	57,678.00
6112 · ASLM Benefits Account	27,302.28	27,302.28	27,141.00	161.28	27,141.00
6113 · ALSM - Superannuation	7,895.64	7,895.64	5,650.00	2,245.64	5,650.00
6121 · Clergy -Stipends	91,787.07	102,759.65	92,595.00	10,164.65	92,500.00
6122 · Clergy - Fringe Benefits	57,296.16	57,296.16	60,768.00	-3,471.84	60,768.00
6123 · Clergy - Superannuation	18,504.00	20,104.89	17,619.00	2,485.89	17,619.00
6131 · Locum & Casual Clergy Stipends	953.16	0.00	15,850.00	-15,850.00	1,000.00
6134 · Clergy - Long Service Leave	1,548.00	1,578.00	1,500.00	78.00	1,600.00
6135 · Sickness & Accident Insurance	572.00	572.00	500.00	72.00	500.00
6136 · Stipend Continuation Insurance	862.50	780.40	900.00	-119.60	900.00
6141 · Clergy - Utility Costs	9,189.24	11,335.14	9,100.00	2,235.14	10,000.00
6161 · MV Depreciation Costs	4,560.00	4,560.00	4,560.00	0.00	4,560.00
6163 · MV Running Costs	433.99	1,657.61	440.00	1,217.61	1,500.00
6162 · MV Standing Costs	2,787.71	1,833.43	2,800.00	-966.57	2,800.00
6170 · Training - Clergy	960.00	840.00	750.00	90.00	750.00
6171 · Conferences & Seminars -Clergy	1,270.00	410.00	1,200.00	-790.00	1,200.00
Total 6110 · Clergy Costs	281,731.47	294,734.92	299,051.00	-4,316.08	286,166.00
6230 · Other Ministry Costs					
6239 · Annual Leave	-9,730.35	10,315.64	0.00	10,315.64	0.00
6231 · Ministry Related Costs	3,617.14	3,779.53	2,800.00	979.53	2,800.00
6232 · Sacristy - Worship Supplies	8,004.80	7,848.97	8,100.00	-251.03	8,000.00
Total 6230 · Other Ministry Costs	1,891.59	21,944.14	10,900.00	11,044.14	10,800.00
Total 6100 · Church Ministry Costs	283,623.06	316,679.06	309,951.00	6,728.06	296,966.00
6240 · Parish Support Costs					
6245 · Employee Costs					
6259 · JK Payments		18,754.54	0.00	18,754.54	11,000.00
6248 · Permanent Lay Emp Salaries	141,446.29	134,266.82	135,000.00	-733.18	135,000.00
6249 · Permanent Lay Emp Super	13,827.63	12,565.38	14,000.00	-1,434.62	14,000.00
6250 · Casual Music	25,360.00	12,409.55	25,000.00	-12,590.45	15,000.00
6252 · Lay Employee - Long Service		9,198.01		9,198.01	5,191.08
6253 · Workcover	5,285.26	3,489.46	5,000.00	-1,510.54	5,000.00

St Peter's Profit & Loss Budget vs Actual 2019-20 (continued)

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
 October 2019 through September 2020

	Oct 18 - Sep 19	Oct 19 - Sep 20	Budget 2019-20	Variance 2019-20	Budget 2020-21
6258 · Honorarium Payments	100.00	202.50	100.00	102.50	100.00
Total 6245 · Employee Costs	186,019.18	190,886.26	179,100.00	11,786.26	185,291.08
6260 · Other Parish Support Costs					
6261 · Assessments Paid	45,580.00	45,564.00	44,000.00	1,564.00	46,000.00
6262 · Travel Expenses	933.55	976.68	2,880.00	-1,903.32	1,000.00
6263 · Financial Related Costs	8,668.28	6,898.57	8,700.00	-1,801.43	7,000.00
6265 · Telephone & Other Communicatio	5,818.86	6,028.77	10,000.00	-3,971.23	6,000.00
6269 · Maint & Repairs - Equipment	2,961.86	1,589.10	1,500.00	89.10	1,500.00
6274 · Flowers Exp	8,871.35	5,240.00	7,000.00	-1,760.00	4,000.00
6275 · Bookkeeping & Audit	23,420.44	23,016.44	23,650.00	-633.56	23,000.00
6276 · Sundry Expenses	4,422.31	864.40	4,500.00	-3,635.60	1,000.00
6277 · Events & Hospitality	40,701.61	26,983.52	42,000.00	-15,016.48	26,580.00
6278 · Books Tapes & CD's	840.00	0.00	100.00	-100.00	100.00
6280 · Advertising & Promotion	1,975.76	3,704.54	2,000.00	1,704.54	3,000.00
6285 · Copyright Fees	229.00	229.00	250.00	-21.00	250.00
6286 · Subscriptions & Publications	497.35	364.55	500.00	-135.45	400.00
6290 · Stationery	1,950.16	2,027.61	2,000.00	27.61	2,000.00
6291 · Photocopier	9,169.40	9,469.41	10,000.00	-530.59	10,000.00
6292 · TMA Publication Charge	840.26	400.00	850.00	-450.00	500.00
6294 · Postage	4,103.50	4,841.00	500.00	4,341.00	4,800.00
6295 · Computer Software	676.26	265.89	500.00	-234.11	500.00
6296 · Computer - Other	589.30	716.14	500.00	216.14	500.00
6297 · Sundry Expense Recoveries	-148.62	-595.00	0.00	-595.00	0.00
Total 6260 · Other Parish Support Costs	162,100.63	138,584.62	161,430.00	-22,845.38	138,130.00
Total 6240 · Parish Support Costs	348,119.81	329,470.88	340,530.00	-11,059.12	323,421.08
6300 · Commercial Costs					
6310 · Property					
6311 · Lighting Heating & Cooling	17,102.10	16,180.76	17,300.00	-1,119.24	17,000.00
6312 · Land Tax	6,098.58	1,091.78	6,100.00	-5,008.22	6,100.00
6314 · Cleaning Costs	33,479.45	45,718.44	32,500.00	13,218.44	45,000.00
6320 · Council & Water Rates	12,531.38	5,357.07	12,500.00	-7,142.93	12,500.00
6322 · Equipment Purchases	304.80	2,120.35	500.00	1,620.35	1,000.00
6323 · Equipment Hire		940.92	500.00	440.92	1,000.00

St Peter's Profit & Loss Budget vs Actual 2019-20 (continued)

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
 October 2019 through September 2020

	Oct 18 - Sep 19	Oct 19 - Sep 20	Budget 2019-20	Variance 2019-20	Budget 2020-21
6325 · Other Services	343.65	799.65	0.00	799.65	800.00
6330 · Maintenance Garden & Grounds	982.50	800.00	250.00	550.00	800.00
6331 · Property - Ongoing Maintenance	20,939.93	42,414.46	25,000.00	17,414.46	25,000.00
6332 · Property - Project Vicarage	6,100.05	3,015.64	10,000.00	-6,984.36	10,000.00
6334 · Property - Project - General	384,689.51	70,767.32	25,000.00	45,767.32	25,000.00
6335 · Property Agent Fees	4,950.58	6,558.80	6,000.00	558.80	5,000.00
6336 · Parish Insurance Premiums	30,976.17	33,110.67	34,000.00	-889.33	34,000.00
6340 · Interest Paid to ADF	4,836.27	3,891.15	5,000.00	-1,108.85	3,500.00
6345 · Consulting Fee	-38.78	7,500.00	0.00	7,500.00	0.00
Total 6310 · Property	523,296.19	240,267.01	174,650.00		186,700.00
6350 · Bookroom					
6355 · Bookroom General Admin	11,772.35	9,127.87	8,500.00	627.87	7,540.00
Total 6350 · Bookroom	11,772.35	9,127.87	8,500.00	627.87	7,540.00
Total 6300 · Commercial Costs	535,068.54	249,394.88	183,150.00	66,244.88	194,240.00
6500 · Donations paid to Missions					
6510 · Anglican Missions	0	0.00	500.00	-500.00	400.00
6511 · ABM	0	0.00	500.00	-500.00	400.00
Total 6510 · Anglican Missions	0	0.00	500.00	-500.00	400.00
6520 · Other Missions and Appeals					
6522 · Other Mission/Outreach	0	0.00	500.00	-500.00	200.00
6525 - Court Funds	95.50	0.00	0.00	0.00	0.00
Total 6520 · Other Missions and Appeals	0.00	0.00	500.00	-500.00	200.00
Total 6500 · Donations paid to Missions	95.50	0.00	1,000.00	-1,000.00	600.00
Total 6000 · Expenses	1,166,906.91	895,544.82	834,631.00	60,913.82	815,227.08
Total Expense	1,166,906.91	895,544.82	834,631.00	60,913.82	815,227.08
Net Ordinary Income	-67,877.17	18,578.51	-37,681.00	56,259.51	29,736.49

These figures are subject to audit and may change

27 November 2019

The Churchwardens
St Peter's Anglican Church
15 Gisborne Street
EAST MELBOURNE VIC 3002

Dear Churchwardens,

Audit for the year ended 30 September 2019

Further to the completion of our audit fieldwork for the year, we set out below the issues identified which we feel are specifically relevant in terms of your internal controls, and other issues arising from our fieldwork.

Our examination of internal controls was carried out for financial audit purposes, and cannot be expected to disclose every weakness. Consequently, matters disclosed in this letter may not be the only issues within the present systems. However, our audit did not reveal any other matter upon which we feel it necessary to comment.

Overview

Income significantly increased overall from \$914,000 to \$1,181,000. This is largely the result of an increase in grants for the purpose of paying the restoration works on the corner plaza and the increase in the clergy's stipends.

Total expenses however saw an increase overall of \$321,000. The major driver on this increase was in property expenses general, which was up \$330,000 in relation to the parish's undertaking of the restoration works of the corner plaza. The majority of other expenses remained fairly consistent across the board.

The overall result was a net deficit of \$82,101 which is down compared to a smaller deficit of \$34,679 in the prior year. However, this has not pushed the Church into negative territory as the Church has a healthy net asset position. This is not considered a major concern in light of the fact that church buildings are not included in the value of assets, despite the maintenance obligation.

Ratio analysis and going concern

We note that the church's current ratio (i.e. current assets divided by current liabilities) stands at 50.74 at the year end, up from last year's ratio of 4.12. This is above the minimum standard of 1. In light of the ongoing support of the diocese, the church is unlikely to face going concern difficulties.

Issues raised in 2019

Provisions

We noted during the year that the following balances have not moved from its opening balances this year:

- a) Provisions (Account 2540) – amounting to \$30,959.31;
- b) Lay employee LSL (Account 2541) – amounting to \$17,706.86; and
- c) Clergy LSL (Account 2542) – amounting to \$9,223.51

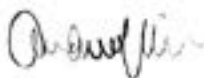
We have further noted that the above balances are still subject for clarification and the bookkeeper foresees that any solution will not be forthcoming soon.

Conclusion

We have no further comments and wish to express our appreciation to you and your advisers for the courtesy and co-operation received during our audit.

Please do not hesitate to contact the writer if there are any matters which you wish to discuss further.

Yours sincerely
BANKS GROUP ASSURANCE PTY LTD
ABN 75 115 749 598
Chartered Accountants



Andrew Fisher
Partner
E-mail: a.fisher@banksgroup.com.au

St Peter's Eastern Hill
Balance Sheet Prev Year Comparison
As of September 30, 2019

	Sep 30, 19	Sep 30, 18	\$ Change
ASSETS			
Current Assets			
Chequing/Savings			
1100 · Bank			
1118 · Calendars	1,039.87	0.00	1,039.87
1110 · Access Cash SAV 05005124	30,754.08	13,139.24	17,614.84
1112 · Petty Cash Advance	1,000.00	1,000.00	0.00
1113 · Westpac Current Account	3,609.09	315.80	3,293.29
1114 · Planned Giving SAV 05004666	400.09	562.21	-162.12
1116 · Klingner SAV 05005158	11,294.81	2,639.06	8,655.75
1120 · Project Retention Acc	4,938.99	0.00	4,938.99
1130 · Bookroom Westpac 86 1077	4,089.99	7,325.36	-3,235.37
1131 · Bookroom Petty Cash	100.00	100.00	0.00
1140 · NT Appeal	36,240.89	49,295.28	-13,054.39
Total 1100 · Bank	<u>93,467.81</u>	<u>74,376.95</u>	<u>19,090.86</u>
Total Chequing/Savings	93,467.81	74,376.95	19,090.86
Accounts Receivable			
1351 · Accounts Receivable	14,757.86	22,752.58	-7,994.72
Total Accounts Receivable	<u>14,757.86</u>	<u>22,752.58</u>	<u>-7,994.72</u>
Other Current Assets			
1410 · Inventories			
1455 · Bookroom Stock	32,993.00	35,157.00	-2,164.00
Total 1410 · Inventories	<u>32,993.00</u>	<u>35,157.00</u>	<u>-2,164.00</u>
1600 · Investments			
1610 · Harold Klingner Bequest TF8377			
1611 · Harold Klingner Bequest Ext In	305,965.88	283,972.88	21,993.00
1615 · Harold Klingner Endowment Fund	174,661.70	171,171.14	3,490.56
1616 · Harold Klingner Bequest CPF	16,600.84	24,668.90	-8,068.06
Total 1610 · Harold Klingner Bequest TF8377	<u>497,228.42</u>	<u>479,812.92</u>	<u>17,415.50</u>
1620 · General Bequest TF8375			
1621 · General External Investments	254,021.51	257,733.83	-3,712.32
1622 · General Cash Plus Fund	328.50	2,684.48	-2,355.98
Total 1620 · General Bequest TF8375	<u>254,350.01</u>	<u>260,418.31</u>	<u>-6,068.30</u>
1630 · Other Investments			
1631 · St Peter's Endowment Fund 7055	155.37	155.37	0.00
1632 · ISS Cash Plus CF7931	370.16	370.16	0.00
Total 1630 · Other Investments	<u>525.53</u>	<u>525.53</u>	<u>0.00</u>
1640 · Richard Johns Bequest			
1641 · Richard Johns Shares	970,693.08	999,414.66	-28,721.58
1642 · Cash Account TF 8807	15,923.62	18,661.88	-2,738.26
Total 1640 · Richard Johns Bequest	<u>986,616.70</u>	<u>1,018,076.54</u>	<u>-31,459.84</u>
1650 · Bookroom CF7964	16,156.21	15,797.81	358.40
Total 1600 · Investments	<u>1,754,876.87</u>	<u>1,774,631.11</u>	<u>-19,754.24</u>
Total Other Current Assets	<u>1,787,869.87</u>	<u>1,809,788.11</u>	<u>-21,918.24</u>
Total Current Assets	<u>1,896,095.54</u>	<u>1,906,917.64</u>	<u>-10,822.10</u>
TOTAL ASSETS	<u><u>1,896,095.54</u></u>	<u><u>1,906,917.64</u></u>	<u><u>-10,822.10</u></u>
LIABILITIES			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	32,057.96	26,155.15	5,902.81
Total Accounts Payable	<u>32,057.96</u>	<u>26,155.15</u>	<u>5,902.81</u>
Other Current Liabilities			
2100 · Other Current Liabilities			
2200 · Group Tax Payable	8,257.00	11,870.00	-3,613.00
2250 · GST Tax Payable	-36,079.64	-12,209.94	-23,869.70
2260 · Tax Clearing Ac	-3,813.05	-3,813.05	0.00
2300 · Superannuation Clearing Account	277.83	13,264.76	-12,986.93

**St Peter's Eastern Hill
Balance Sheet Prev Year Comparison
As of September 30, 2019**

	Sep 30, 19	Sep 30, 18	\$ Change
2400 · Funds Awaiting Disbursement			
2464 · A Taule'alo	-1,966.79	-1,777.23	-189.56
2450 · Anglican Diocese Fixed Charges	0.00	772.07	-772.07
2461 · P Gill Benefit Account	6,383.03	2,243.13	4,139.90
2462 · H Kempster Benefit Account	-4,688.20	-11,617.70	6,929.50
Total 2400 · Funds Awaiting Disbursement	-271.96	-10,379.73	10,107.77
2540 · Provisions			
2520 · Annual Leave	0.00	9,730.35	-9,730.35
2542 · Clergy LSL	9,223.51	9,223.51	0.00
2541 · Lay Employee LSL	17,706.86	17,706.86	0.00
2540 · Provisions - Other	-30,959.31	-30,959.31	0.00
Total 2540 · Provisions	-4,028.94	5,701.41	-9,730.35
2500 · Bond Deposits	1,500.00	1,500.00	0.00
2550 · Project Retention	4,884.00	0.00	4,884.00
Total 2100 · Other Current Liabilities	-29,274.76	5,933.45	-35,208.21
Total Other Current Liabilities	-29,274.76	5,933.45	-35,208.21
Total Current Liabilities	2,783.20	32,088.60	-29,305.40
Long Term Liabilities			
2600 · ADF COM44400641	93,701.20	99,796.93	-6,095.73
Total Long Term Liabilities	93,701.20	99,796.93	-6,095.73
TOTAL LIABILITIES	96,484.40	131,885.53	-35,401.13
NET ASSETS	1,799,611.14	1,775,032.11	24,579.03
EQUITY			
32000 · Retained Earnings	-42,063.72	-7,384.53	-34,679.19
3000 · Equity			
3770 · Funds in ADF/AF	146,873.53	121,389.97	25,483.56
3775 · Funds in Equities	242,381.37	159,679.45	82,701.92
3800 · Opening Bal Equity	1,536,955.77	1,536,955.77	0.00
3900 · Current Year Earnings	-1,621.18	-929.36	-691.82
Total 3000 · Equity	1,924,589.49	1,817,095.83	107,493.66
Net Income	-82,914.63	-34,679.19	-48,235.44
TOTAL EQUITY	1,799,611.14	1,775,032.11	24,579.03

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
 October 2018 through September 2019

	Oct 18 - Sep 19	Oct 17 - Sep 18	\$ Change
Ordinary Income/Expense			
Income			
4000 · Income			
4100 · Revenue from Church Ministries			
4110 · Offertory			
4111 · Offertory - Pledged	34,546.85	37,696.20	-3,149.35
4112 · Offertory - Open Collection	58,713.80	56,736.70	1,977.10
4113 · ADF Planned Giving	38,745.25	43,174.74	-4,429.49
Total 4110 · Offertory	132,005.90	137,607.64	-5,601.74
4120 · Donations & Grants			
4123 · Grants - Legacies & Trusts	353,846.86	130,146.92	223,699.94
4124 · Grants - Clergy Related	143,455.28	120,699.16	22,756.12
4125 · Grants - Court	3,500.00	6,000.00	-2,500.00
Total 4120 · Donations & Grants	500,802.14	256,846.08	243,956.06
4130 · Sundry Church Income			
4133 · Events & Hospitality	52,877.63	35,026.05	17,851.58
4135 · Weddings & Funerals	17,500.00	13,890.00	3,610.00
4136 · Christian Seminars & Courses	0.00	588.00	-588.00
4140 · Donations-General	24,652.90	14,219.90	10,433.00
4145 · Donations - Specified	30,572.00	14,446.00	16,126.00
4150 · Flowers Income	4,004.20	5,155.00	-1,150.80
Total 4130 · Sundry Church Income	129,606.73	83,324.95	46,281.78
Total 4100 · Revenue from Church Ministries	762,414.77	477,778.67	284,636.10
4200 · Commercial Income			
4210 · Property			
4211 · Hall Rent from Non Related Org	41,986.13	36,752.17	5,233.96
4212 · Other Rent - Non Related Org	149,548.44	145,685.10	3,863.34
4213 · Other Rent	2,008.00	6,401.82	-4,393.82
Total 4210 · Property	193,542.57	188,839.09	4,703.48
4220 · Bookroom			
4221 · Bookroom Sales	156,450.86	166,287.20	-9,836.34
Total 4220 · Bookroom	156,450.86	166,287.20	-9,836.34
4230 · Dividends, Interest & Other			
4231 · ADF Interest	711.97	397.20	314.77
4233 · Bank & Other Interest	79.12	140.51	-61.39
4235 · Dividend External Investments	59,303.74	65,708.12	-6,404.38
4236 · Ang Funds Distributions	9,141.44	11,449.22	-2,307.78
4240 · Other	0.00	75.90	-75.90
4260 · Insurance Recoveries	0.00	3,590.91	-3,590.91
Total 4230 · Dividends, Interest & Other	69,236.27	81,361.86	-12,125.59
Total 4200 · Commercial Income	419,229.70	436,488.15	-17,258.45
Total 4000 · Income	1,181,644.47	914,266.82	267,377.65
Total Income	1,181,644.47	914,266.82	267,377.65
Cost of Goods Sold			
5000 · Cost of Sales			
45141 · Bookroom Cost of Sales	83,695.18	93,104.41	-9,409.23
Total 5000 · Cost of Sales	83,695.18	93,104.41	-9,409.23
Total COGS	83,695.18	93,104.41	-9,409.23
Gross Profit	1,097,949.29	821,162.41	276,786.88
Expense			
6000 · Expenses			
6100 · Church Ministry Costs			
6110 · Clergy Costs			
6111 · ASLM- Salaries	55,809.72	36,433.20	19,376.52
6112 · ASLM Benefits Account	27,302.28	18,909.00	8,393.28
6113 · ALSM - Superannuation	7,895.64	5,135.03	2,760.61
6121 · Clergy -Stipends	91,787.07	88,590.12	3,196.95
6122 · Clergy - Fringe Benefits	57,296.16	55,555.41	1,740.75

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
 October 2018 through September 2019

	Oct 18 - Sep 19	Oct 17 - Sep 18	\$ Change
6123 · Clergy - Superannuation	18,504.00	17,897.82	606.18
6131 · Locum & Casual Clergy Stipends	953.16	1,837.92	-884.76
6134 · Clergy - Long Service Leave	1,548.00	1,530.00	18.00
6135 · Sickness & Accident Insurance	572.00	506.26	65.74
6136 · Stipend Continuance Insurance	862.50	862.50	0.00
6141 · Clergy - Utility Costs	9,189.24	8,932.13	257.11
6161 · MV Depreciation Costs	4,560.00	4,560.00	0.00
6163 · MV Running Costs	433.99	1,658.83	-1,224.84
6162 · MV Standing Costs	2,787.71	2,249.58	538.13
6170 · Training - Clergy	960.00	0.00	960.00
6171 · Conferences & Seminars -Clergy	1,270.00	460.00	810.00
Total 6110 · Clergy Costs	281,731.47	245,117.80	36,613.67
6230 · Other Ministry Costs			
6239 · Annual Leave	-9,730.35	4,675.79	-14,406.14
6231 · Ministry Related Costs	3,536.69	1,273.63	2,263.06
6232 · Sacristy - Worship Supplies	8,004.80	11,505.29	-3,500.49
6235 · Other	0.00	100.00	-100.00
Total 6230 · Other Ministry Costs	1,811.14	17,554.71	-15,743.57
Total 6100 · Church Ministry Costs	283,542.61	262,672.51	20,870.10
6240 · Parish Support Costs			
6245 · Employee Costs			
6248 · Permanent Lay Emp Salaries	141,446.29	145,801.44	-4,355.15
6249 · Permanent Lay Emp Super	13,942.70	14,171.69	-228.99
6250 · Casual Music	25,360.00	33,542.27	-8,182.27
6253 · Workcover	5,285.26	4,383.92	901.34
6258 · Honorarium Payments	100.00	4,266.76	-4,166.76
Total 6245 · Employee Costs	186,134.25	202,166.08	-16,031.83
6260 · Other Parish Support Costs			
6261 · Assessments Paid	45,580.00	44,875.00	705.00
6262 · Travel Expenses	933.55	454.78	478.77
6263 · Financial Related Costs	8,668.28	6,264.41	2,403.87
6265 · Telephone & Other Communicatio	5,818.86	6,236.44	-417.58
6269 · Maint & Repairs - Equipment	2,961.86	692.23	2,269.63
6274 · Flowers Exp	8,871.35	11,190.63	-2,319.28
6275 · Bookkeeping & Audit	23,620.44	23,583.02	37.42
6276 · Sundry Expenses	4,422.31	10,553.77	-6,131.46
6277 · Events & Hospitality	40,701.61	18,564.68	22,136.93
6278 · Books Tapes & CD's	0.00	85.46	-85.46
6279 · Late Fees Paid	840.00	0.00	840.00
6280 · Advertising & Promotion	1,975.76	3,234.33	-1,258.57
6285 · Copyright Fees	229.00	0.00	229.00
6286 · Subscriptions & Publications	497.35	574.53	-77.18
6290 · Stationery	1,950.16	16,941.13	-14,990.97
6291 · Photocopier	9,169.40	15,573.28	-6,403.88
6292 · TMA Publication Charge	840.26	550.00	290.26
6294 · Postage	4,103.50	609.76	3,493.74
6295 · Computer Software	676.26	510.63	165.63
6296 · Computer - Other	589.30	246.98	342.32
6297 · Sundry Expense Recoveries	-148.62	-886.80	738.18
Total 6260 · Other Parish Support Costs	162,300.63	159,854.26	2,446.37
Total 6240 · Parish Support Costs	348,434.88	362,020.34	-13,585.46
6300 · Commercial Costs			
6310 · Property			
6311 · Lighting Heating & Cooling	17,102.10	16,998.99	103.11
6312 · Land Tax	6,098.58	6,473.80	-375.22
6314 · Cleaning Costs	33,479.45	33,064.92	414.53
6320 · Council & Water Rates	12,531.38	8,948.26	3,583.12
6322 · Equipment Purchases	304.80	6,075.24	-5,770.44
6323 · Equipment Hire	0.00	754.54	-754.54
6325 · Other Services	343.65	1,060.42	-716.77
6330 · Maintenance Garden & Grounds	982.50	299.09	683.41
6331 · Property - Ongoing Maintenance	24,150.11	26,211.96	-2,061.85
6332 · Property - Project Vicarage	6,100.05	9,571.46	-3,471.41
6334 · Property - Project - General	381,479.33	51,411.40	330,067.93
6335 · Property Agent Fees	4,950.58	6,172.82	-1,222.24

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
 October 2018 through September 2019

	Oct 18 - Sep 19	Oct 17 - Sep 18	\$ Change
6336 · Parish Insurance Premiums	30,976.17	38,539.62	-7,563.45
6340 · Interest Paid to ADF	4,836.27	5,132.96	-296.69
6346 · Utilities Recovery	-38.78	-527.26	488.48
Total 6310 · Property	523,296.19	210,188.22	313,107.97
6350 · Bookroom			
6355 · Bookroom General Admin	11,772.35	8,333.83	3,438.52
Total 6350 · Bookroom	11,772.35	8,333.83	3,438.52
Total 6300 · Commercial Costs	535,068.54	218,522.05	316,546.49
6500 · Donations paid to Missions			
6510 · Anglican Missions			
6511 · ABM	0.00	573.80	-573.80
Total 6510 · Anglican Missions	0.00	573.80	-573.80
6520 · Other Missions and Appeals			
6522 · Other Mission/Outreach	0.00	1,496.09	-1,496.09
6525 · Court Funds	95.50	512.47	-416.97
Total 6520 · Other Missions and Appeals	95.50	2,008.56	-1,913.06
Total 6500 · Donations paid to Missions	95.50	2,582.36	-2,486.86
Total 6000 · Expenses	1,167,141.53	845,797.26	321,344.27
Total Expense	1,167,141.53	845,797.26	321,344.27
Net Ordinary Income	-69,192.24	-24,634.85	-44,557.39
Other Income/Expense			
Other Income			
8000 · Other Income			
8050 · Klingner			
8120 · Klingner Dividends	23,342.91	19,939.91	3,403.00
8110 · Klingner ADF Distributions	0.00	108.38	-108.38
Total 8050 · Klingner	23,342.91	20,048.29	3,294.62
Total 8000 · Other Income	23,342.91	20,048.29	3,294.62
Total Other Income	23,342.91	20,048.29	3,294.62
Other Expense			
9000 · Other Expenses			
9050 · Klingner Expense			
9110 · Klingner Scholarships	29,000.00	24,000.00	5,000.00
9160 · Sundry Expenses	1,410.97	1,374.63	36.34
Total 9050 · Klingner Expense	30,410.97	25,374.63	5,036.34
9200 · Prior Year Adjustments	5,841.49	4,718.00	1,123.49
Total 9000 · Other Expenses	36,252.46	30,092.63	6,159.83
Total Other Expense	36,252.46	30,092.63	6,159.83
Net Other Income	-12,909.55	-10,044.34	-2,865.21
Net Income	-82,101.79	-34,679.19	-47,422.60

St Peter's Eastern Hill Melbourne Charitable Foundation

It goes without saying that 2020 has been a year like no other for everyone and the Charitable Foundation is no exception.

Since late March and the introduction of pandemic health regulations, there have been essential changes to the operation of the Lazarus Centre, with breakfast still provided to our homeless clients but now in a "take away" format with no seating permitted. Also in late March, the Social Enterprise was selected as one of a small group of welfare providers to distribute precooked meals prepared by the kitchens of State Parliament House, in addition to milk and bread.

As a result, the total number of people in need that St Peter's is assisting has gone from around 100-120 to 350-400 each week. It has more than tripled. Clearly, we need donations to assist us in meeting this increased demand.

Fortunately, our fund raising has been successful notwithstanding the difficulties of the economy. As at 31 October, a total \$109120 had been raised.

Of this, \$63,565 was through the June Annual Appeal – which, despite the pandemic, was an increase on 2019 and as such was a record. This was a very pleasing result.

In late September, excellent media coverage was received for the Meals Distribution Program, with coverage of the relief being provided to international students. Father Hugh appeared in the ABC television news story and the assistance being provided was covered in ABC on-line news.

An amazing response was received to this coverage, with spontaneous donations of close to \$15,000 received from the general public, donors who are entirely new to us. Another very pleasing development.

This year, due to the restrictions of the pandemic, we have not been able to hold our annual fund-raising dinner. We are, however, holding a Christmas Appeal to both bolster our reserves and provide funds to give all of those we assist a Christmas package, a gift, to provide comfort and cheer.

Beyond our fund-raising success, the Charitable Foundation has continued to assist the Lazarus Centre with provision of various relief supplies and funding of essential repairs and maintenance, as well as church facilities that are used by the Lazarus Centre. This includes a significant renovation of the Hughes Room while it has been unable to be used in the lockdown with labour provided by the Social Enterprise). We are also providing funds to create improvements to the parish hall, through the construction of a flexible glass screen that will allow the social enterprise to create a student café at the northern end. This café is an important element of the SE forward plan.

Perhaps most importantly, the Foundation has provided the funds to enable the Social Enterprise to run the Meals Distribution Program since its inception in March.

In effect, the Foundation is funding all key social welfare initiatives and support provided from the St Peter's site.

Krystyna Campbell-Pretty

Music at St Peter's

December 2019 was an exceptionally busy and musically rich month for the choir. We began with our annual performance of Handel's Messiah, to the largest audience we've yet had. Interest in our Messiah continues to build, and it has very much become an event in itself. Another musical highlight in our parish calendar is Gaudete Sunday; last year the choir was joined by a team of string players for Schubert's Mass in G and Purcell's Rejoice in the Lord alway, with solos taken by members of the choir. Christmas Eve saw the choir joined by a group of strings and winds for Charpentier's Messe de Minuit, two movements from the Vivaldi Gloria and a stirring performance of O Holy Night. The Carol Service was sung to a filled church and heft was added to our sound by brass players in the gallery. Another highlight was Candelmas, where the choir sang Holst's Nunc dimitis downstairs by the font at the start of the service.

Ahead of our first lockdown, the choir last performed at Mass on 22 March, the Fourth Sunday of Lent. Since then, music at Mass has been provided by organist and cantor. As with other aspects of worship at St Peter's, music has needed to be fundamentally re-imagined during lockdown. As the liturgical action was moved up into the chancel, the chamber organ was moved down into the Handfield Chapel, and organist and cantor have performed mostly from here during services. The main organ is also used for some hymns, voluntaries, and certain Mass settings. We are very fortunate as a parish to have two pipe organs; the little chamber organ has been especially valuable during this time. We are intending to try some outdoor liturgies soon, at which the chamber organ again will be very handy. We've accumulated a repertoire of about fifteen unison Mass settings, including Chant, English BCP settings, recent Roman Catholic settings, and some by Australian composers. To cover other liturgical moments where music is required we've used hymns, chanted propers, organ pieces and various anthems. One item that has been retained from 'normal' times is the congregational post-Communion hymn. Thanks must go to Rhys for musically holding these paired-back services together, and to the core group of cantors: Rachel Ellyard, Daniel Mitterdorfer, and Ben Owen. We are also grateful for Eugene Chin for being chief cameraman for the filmed liturgies.

Andrew Raiskums

St Peter's Bookroom & Church Supplier

Our Mission

The mission of St Peter's Bookroom as a ministry of St Peter's Eastern Hill, is to provide: a place of ministry, social outreach and welcome for all people a range of high-quality Anglican resources, spiritual literature and fine merchandise friendly customer service that reflects our passion and knowledge of books and encourages the spiritual growth and learning for others.

Vale John Taaff

This year we were saddened by the death John Taaff on the 26th June. John was Church Warden and Chair of the Charitable Foundation here at St Peter's for many years, and also for 20 of those years until 2019 the Chair of the Bookroom Committee. At John's Requiem mass on the 4th July, Bp Graeme Rutherford drew inspiration from the Book of Ecclesiastes. He emphasised how John was a man whose spirit of joy rang out from the core of his faith, in good times and in adversity.

Vale John Taaff. Rest in Peace and Rise in Glory. Thank you for your never failing support for the Bookroom, for your celebration of our high times and encouraging optimism in challenging ones. I'm afraid your relatives and friends are going to miss your choice Christmas card selection from our range this year. We all certainly miss you.

The Year of 2020

This year the State of Emergency and first lockdown declared in Melbourne in March due to COVID-19 felt dramatic and surreal. Working behind closed doors, assisted by volunteer Sue Deutscher, we modified the Bookroom website highlighting our online capacity for sales. Soundcloud, an audio streaming platform, was introduced on the website: 'Listening to the Words' was created. Here I read poems, readings and reflections appropriate for this period for people to draw inspiration from. Uniting Church spiritual writer, Julian Perrin (whose work 'Tender' we sell in the shop) wrote a series of Collects which we also featured. These were to remind customers and the broader public of our presence in such changed circumstances. Meanwhile, we also offered a drop off service whereby items purchased over the phone or by email could be dropped off to customers situated locally or in suburban Melbourne.

On the 9th June we re-opened the shop, cautiously for 4 hours a day with all the new Government requirements in place. But just over a month later with the announcement of the second lockdown we had to close again. Once more the Bookroom could be operational online and behind closed doors, but now my access to the premises was limited to one day a week with a work permit. Drop offs were no longer possible.

In this second lockdown, my lounge room became a working offsite Bookroom with some 20 boxes of books on the go. My family dining table was my desk by day. The eftpos machine was brought home, and bookshop emails were accessible on my laptop. My mobile number was messaged on the shop's main phone line. I found

myself taking customer calls on my daily exercise around the block or scribbling notes talking to customers in supermarkets. Suppliers redirected stock to my home address. There I unpacked merchandise, sorted, packaged, posted orders. A light box assisted in photographing and uploading cards and books onto the website. All MYOB retail sales and account reporting had to be completed on the one day when I was on the premises. As I am writing this report I am preparing to re-open the doors of the shop on Gisborne St on the 2nd November.

Marketing the Bookroom

Marketing the Bookroom online and through social media has been the main focus of this year. Nothing beats face to face contact, but we have a strong customer base through FaceBook and our weekly email marketing campaign. Recently we have joined Instagram and Twitter. This week we have also taken out an account with zoom so this is a device not only for us to meet online as a group, but to use in future in terms of marketing the shop. Book groups on zoom are another strong possibility for 2021.

The development of our online and social media presence has been essential. Here has been creative potential to grow our Bookroom ministry in new ways. Website and email orders come in every day. According to Analytics Overview traffic on the website is up 64% in the last 12 months with 3,197 unique visitors. Online sales have increased by 187%. Whilst most visitors have been from Victoria and NSW, there has also been great international interest. Our Bookroom has attracted attention from many in the US and UK, but a significant number from places such as Bucharest to Oman, Cape Town to Dongguan. There is a 77% increase in new customers and 22% returning.

All of this, of course, means we are drawing in and enabling more people to discover the wider parish of St Peter's Eastern Hill.

Parishioner, Gordon Campbell, is a lecturer at Swinburne University. He has enabled us to link up with two graduating groups of students. One group of 5 students are upgrading and refurbishing our website with extra features and a higher profile on Google. Another group of over 30 students are working on ways we can further market our marvellous bookshop and church supplier out into the world. We are now in the process of meeting with both these groups and hearing their reports.

Finances

With concern for the finances I chose to relieve some of the stresses for the parish by taking two days Long Service Leave a week until the end of December. John Rickard, Bookroom committee member who watches our finances closely has this to report: The MYOB accounts for the twelve months of the full Parish year from October 2019 to September 2020 record Bookroom income of \$104,775 versus budget of \$156,461. This was achieved by a solid first half year of business largely as normal from October to mid-March, including a healthy Christmas trading period, followed by significantly reduced revenue once the Bookroom was obliged to rely almost entirely only on

website and telephone sales. With tight management of costs, a Bookroom profit of \$6,151 for the full year was achieved versus a budgeted surplus of \$9,646. This was indeed a solid final outcome for 2019-20 in challenging circumstances. However, it is important to note that this outcome was achieved by contributing only \$28,519 towards the Manager's salary and overhead costs versus budget of \$57,547. We understand that there should be minimal adverse impact on the Parish finances from this action, as the gap would have been offset by JobKeeper payments directly received by the Parish and not included in these MYOB figures for the Bookroom. It is also important to note that, before the Covid pandemic impacts on business and retail began to affect the Bookroom operations during March this year, rental payments (donations) were made from the Bookroom business to the Parish totalling \$7,412 versus a budget of zero.

Our volunteers

This year, despite so little actual face to face contact with volunteers, we have kept in regular contact and their support has been greatly valued: Ann Brady, Daniel Ferguson, Janet Lea-West, Helena Hughes, Kathy Kozlowski, Jan Hannan, Ross Smith, Cath Place, Susan Southall, and Stuart Hibberd. This last week we welcome new volunteer, Gaby Bila. A big thank you to the support of the Bookroom Committee. Helen Drummond, our new chair, has shown unfailing patience and support, Fr Hugh Kempster, John Rickard, Daniel Ferguson, Helena Hughes, Joy Freier, Roland Ashby. Assisting with financial reporting, we need to extend a big thanks to Ian Retford and Lisa Retford, as well as John Rickard. Kosta Soteriou in th parish office has been enormously helpful.

Pay Us a Visit

Please visit your Parish Bookroom ministry online or in the shop. Look up our reflective and inspiring new books for Advent and our beautiful cards and gifts to purchase for your friends and family this Christmas. Please tell all your friends about us. This year Christmas gifts and card giving will mean even more to our loved ones. And your Bookroom is available in all sorts of ways to help you make these choices. On Monday, the volunteers will be back and we will fling wide the doors, albeit masked and socially distanced. But none the less as passionate and excited as ever. We will continue to keep the dance of our ministry alive even through this pandemic.

Carol O'Connor

Sacristy Report

The Sacristy has continued to function with some minor changes throughout 2020. As St Peter's by the grace of God have been able to maintain as close as possible to its rhythm of worship, though with the huge loss of not being able to have congregants.

The role of the sacristan has also evolved slightly to include assisting with some of the video/streaming of services. The sacristy has been in somewhat of a stasis awaiting the return of St Peterites. The consumption of candles has been greatly reduced naturally.

As always, for anyone who might be interested or just curious about the role, they are most welcomed to get in touch. It would be beneficial to have multiple persons who are able to perform this role.

Thank you Fr Hugh, the different guilds, committees and individuals who have continued to contribute and support the sacristy,

Eugen Chen

Lazarus Centre Chaplaincy

Being an annual report, I begin with what seems like a time long ago and a place far, far away. This series of photos shows the evolution of the Breakfast Program from pre-COVID-19 times (top) to an earlier attempt at social distancing, followed by the way the program ran in the first lockdown and finally, to the present time (bottom). Two things leap out at me from this series. First, the service is still delivered with its trade-mark good humour and high spirits and secondly, one of the great marks of the breakfast program, providing a place of social interaction or community, is for the moment not possible. People can no longer gather let alone sit and eat in the hall together. My contact with the program is restricted to a brief time on Friday morning following the Mass and then only to a very quick hello. Things will not always be this way. We look forward to being able to gather again to enjoy the social aspects of the Program.

Lazarus Centre Christmas Lunch. Remembering back before lockdown to December 2019 the Breakfast Program held its annual Christmas Eucharist and lunch. This is always a great occasion with the parish hall decked out in Christmas style with a sit down, hot roast dinner served to Breakfast Program participants by staff, volunteers and members of the Fire Brigade. I know that it is a bright spot in the lives of those who attend, signalling the love of God and hope for the future through the service and hospitality of those who provide and prepare the meal inspired by the miracle of the incarnation. The lunch is preceded with a quiet Mass in the Handfield Chapel and carol singing in the courtyard led by singers and musicians from Anglicare Victoria.

Longest Night Mass. The past two years St Peters has set apart the Sunday closest to the Winter Solstice with the special intention of focusing on those enduring homelessness, especially at this coldest time of the year. This is done at all Masses of the day in word, prayer and reflection. We have also had the privilege of hearing from those who have been homeless and have benefitted from the ministry of the Breakfast program. Due to pandemic restrictions we were not able to do this in a formal way this year but hope to be renew the 'tradition' next year.

St Peter's Telephone Tree. Contact with participants, volunteers and staff has been significantly curtailed during the lockdown, however I have been able to keep up contact with some volunteers through participation in the telephone tree.



The Lazarus Centre Chaplaincy Newsletter is produced four times per year and includes information on themes relevant to understanding and overcoming homelessness. Some of the themes explored over the past year were:

Handbook for Grassroots Organisations Helping People Experiencing Homelessness.
bit.ly/35wbCmm

What assistance is available for those in Melbourne who have no access to food in self-isolation?
bit.ly/3dRyjFc

Assistance for the Homeless in times of COVID-19
bit.ly/3klXy4Q

Coronavirus hotel housing for Victoria's homeless gets extension amid calls to make it permanent
<https://ab.co/35nEbID>

It is a great privilege to minister with our Breakfast Program people and I remain ever thankful for the support of the Charitable Foundation.

Fr Philip Gill

The Servers' Guild of St Peter

This year has been an interesting one for the serving team. The year started on a positive note, with the addition of new servers to the team and some of the existing servers who took on new roles. The pandemic, however, meant that the way the servers contributed to the Mass changed. With reduction in the number of services and limits on the number of people allowed to assist the Celebrant, the way the serving team operated also had to change.

I would like to thank the servers who volunteered to assist with the weekly masses during this time, particularly during the lockdown. Being available to provide this ministry during these times meant that elements of our rich tradition were able to be maintained. I would also like to acknowledge the work and support of the Vicar and Alae Taule'alo with the formation of rosters and formulation of rubrics for servers required to accommodate the changing requirements for religious services during this time.

It is hoped that with the return to worship at St Peter's, the members of the Servers' Guild will be able to contribute its part once again to the beauty of worship in its many forms. As always, I encourage everyone to consider if this ministry might be right for them. If so, I would be happy to discuss the options.

Anthony Schepis

RMIT Chaplaincy and Lay Ministry Report

2020 has been a year unlike any other, but it's also given us opportunities to pray and connect using online tools like YouTube and Zoom.

St Peter's has responded impressively in a constantly shifting environment and I've been proud to be involved in a range of initiatives to enhance our sense of community and mission in lockdown and beyond, including:

1. A discussion paper on directions for ministry during COVID lockdown, which articulated our resources and strengths and how we might re-orient our ministry to sustain and minister to our parish--and the wider community--during the pandemic. This paper helped us map out path for innovative ministry during a time of great hardship and consolidate our considerable resources in a time of crisis.
2. A parish-wide online ministry survey and the report that came out of this survey, which led to a range of new approaches to online ministry and teaching including our Webinar series, an enhanced social media presence and social activities like Zoom cocktails.
3. Working closely with our head server and sacristan to develop a series of interim rite that would allow us to celebrate the Mass with the dignity and beauty that our community expects, albeit within the restrictions imposed by COVID-19
4. Working closely with Parish Council on the St Peter's Mission Action Plan, which will set the strategic direction for the parish over the coming years.

By far the greatest spiritual gift I've received during COVID-19 has been the fellowship and mutual support of the Our Lady of Walsingham Rosary Group. What began as a thrice weekly initiative with a handful of parishioners has grown into a mutually supportive pray group centred on the Rosary.

We have people from Singapore regional Victoria and interstate who tune in to pray with us. I particularly wish to acknowledge the tireless work of our Klinger Scholar Xeverie Swee in supporting and leading this group.

The same restrictions that affected ministry at St Peter's also affected our ministry at RMIT. In the midst of crisis, Multi-faith Chaplaincy moved from its usual model of pastoral care and diversity and inclusion advocacy to alleviating food insecurity for our students. In partnership with the Heaven at the Hill social enterprise, Multi-faith chaplaincy deployed a volunteer team of four people from within Multi-Faith Chaplaincy—with the occasional help of kind parishioners—to deliver meals to students scattered across Melbourne, from Tarneit to Bundoora to Noble Park.

Some of what we encountered was challenging: students experiencing significant food and housing insecurity, students who were isolating because they had COVID-19 or were close contacts and students who were evicted from their homes because they had been diagnosed with COVID-19. It's a testament to the resilience and professionalism of the team that we persevered throughout the most difficult days of lockdown to

improve the welfare of our students and preach the Gospel not in words but in service.

Multifaith Chaplaincy also adapted quickly to online ministry, sustaining pastoral linkages to students using tools such as Zoom, Facebook and WhatsApp. Although we look forward to returning to campus and resuming those face-to-face interactions with our students, we are pleased we were able to sustain pastoral support—including quite challenging mental health challenges for our students—using the communications tools available to us.

Alae Taule'alo

St Peter's Eastern Hill Social Enterprise Inc. (trading as 'Heaven at The Hill')

St Peter's Eastern Hill Social Enterprise (trading as 'Heaven at The Hill') is regulated by and has reporting responsibilities to Consumer Affairs Victoria (where we are registered as an Incorporated Association) and the Australian Charities and Not for Profit Commission (in 2020 we became a registered Charity). We are also certified as a Social Enterprise with Social Traders Limited.

In the past year we have undertaken four activities: A coffee cart, cleaning & gardening, a meals program, and a barista training/student café program. Although our coffee cart is a take-away service a dramatic fall in the number of people working in the city due to restrictions on movement in response to COVID-19 made it uneconomic for us to operate over the second Melbourne lock-down, but we reopened in October. The state government response to COVID-19 also markedly increased the number of disadvantaged people in the CBD including Melbourne's "new poor", international students who have lost their part-time jobs and are not able to obtain social security benefits available to Australians.

In mid-March, the President of the Legislative Council, the Hon. Shaun Leane, and the Speaker of the Legislative Assembly, the Hon. Colin Brookes, led an initiative to keep the Parliament kitchens open during the lock-down, producing pre-packaged meals for those who have lost their jobs and others in need. Foundation Trustee and Manager of Catering at Parliament, Paul McConville, approached "Heaven at The Hill" to see if the social enterprise would consider distributing the pre-packaged meals.

Under the leadership of the social enterprise committee of management, this program has quickly gone from strength to strength, making a very real difference for those in need. RMIT Chaplain, Alae Taule'alo, helped spread the word among his students, many of whom are Melbourne's "new poor" having lost access to casual work during the pandemic. At first the program distributed up to 60 meals per day, but now student volunteers distribute meals to 350 people, 5 days a week. Since its launch, more than 50,000 meals have been distributed to those in need.

Many of those picking up meals said they would like to help, so we now have a team of more than 40 volunteers. Our catch phrase is "run by students, for students." The meals program was featured on ABC recently (if you have not seen it you can find it here: <http://www.heavenatthehill.org/meals-program>). Being a social enterprise, as well as providing a hand-out, we also aim to give a hand-up as best we can. Soon after this second lock-down hit, we had a coffee machine donated by the St Peter's Charitable Foundation, for training purposes. Now we have a barista training program up and running, which doubles as a student café. Our trainees make pay-as-you-feel takeaway coffee for those who come to pick up their pre-packaged meals. One student visiting us then said: "can I sell my art work?" so now the students can pick up beautiful postcards and painted cloth shopping bags, as well as a coffee. Then another student brought in some pre-loved clothes, and that has turned into the idea of a second-hand clothes shop for students, which we are planning to launch as soon as the restrictions ease. Among the primary purposes of our social enterprise is the

provision of employment pathways and workplace volunteering opportunities. In the past year we have been able to employ three post-release prisoners, assist one of our staff in securing an apprenticeship, and through the meals program we have built up a team of more than 40 volunteers.

We are grateful to the St Peter's Charitable Foundation for their encouragement and assistance in our (successful) applications for registration as a Charity with the ACNC and also for the status of a 'Deductible Gift Recipient' with the ATO.

In October 2020 we launched a website that gives a good over view of all the enterprise activities for those who would like to find out more: www.heavenatthehill.org

Robert Dixon

Pastoral Care

Your Pastoral Care Committee was in the process of implementing the recommendations contained in the Review of Pastoral Care (RPC) as requested by a Parish meeting last year when we were overtaken by Covid 19 restrictions. Fr Hugh, Fr Roger, Fr David, Elizabeth Pemberton, Peter Yewers and myself have responded to requests from parishioners to provide spiritual care either in home or hospital under the limitations of Covid19. We look forward to getting back to normal as soon as practical.

Our monthly Pastoral Care meetings have continued via Zoom and one significant initiative has been the establishment of a Prayer link under the direction of Fr Roger. St Peter's telephone tree has proved to be a positive spiritual resource and allowed many more parishioners to contribute to and or receive pastoral care via phone, email, text or even an old fashioned RUOK letter!!

Let's try to keep this going in 2021 as it's our responsibility to look out for each other and to explore empowering opportunities. This year's theme for Pastoral Care is

Collaborative Care YOU complete the picture.

Diane Clark

Guild of St Benedict

The Guild of St Benedict is the umbrella co-ordinating body between Sidespersons, Welcoming and Hospitality. Sturt Hibberd will be reporting on Sidespersons and Rhonda Mach on Welcomers. I shall report on Hospitality. On March 16 the Victorian Government declared a State of Emergency to deal with the COVID-19 pandemic. As a consequence, our daily life and church life was severely curtailed, a year like no other. Under the COVID-19 restrictions in metropolitan Melbourne public worship was not permitted.

The 2020 year began with detailed planning for some 16 special events at St Peter's, requiring hospitality in conjunction with special occasions and services. Alas, we accomplished only three, due to the closing of worship and the ability to gather together in person as a parish. However, one such event was the luncheon in celebration of our two Klingler Scholars, Paul Daniels and Brenda Williams, who were ordained as Deacons at St Paul's Cathedral on 8 February. Planning for St Peter's Patronal commenced some months prior in the belief we would not be in 'lockdown', however when the day came, only twenty in number were able to gather. However, we offered those present a specially wrapped piece of simnel cake after the Mass, which Helena Hughes had baked.

While the opportunity to gather as a church community has been curtailed, we have found new ways to offer hospitality. Two such dimensions have been, a Zoom Morning Tea at the Vicarage after the live-streamed Mass on Sunday and Friday Night Drinks on Zoom. Early in the year we were able to welcome onto our 11 am Mass Hospitality Roster, four new individuals – Gordon Campbell, Russell Lees, Christopher Raley and Nathan Cornish. We are most grateful for this support as it has strengthened our ability to serve the parish both for Sunday hospitality, but in the requirements for larger gatherings during the year.

My work would not be possible without the help of many parishioners. In particular, not least, Rhonda Mach for setting up in the hall for 9.30 and 11.00 am Masses, Craig Wilson and Ann Scott-Pendlebury in co-ordinating 9.30 refreshments, Caroline Rutherford, Daniel Midendorfer, Carol and Peter Barnett and Helena Hughes for 11 am refreshments. And to Gill and Dawn Best for providing the quarterly luncheon after the Friends of St Peter's Mass. My particular thanks to Helen Drummond who has been a champion in assisting with the provision of supplies, food and wine.

2020 has been a year in which our pattern of worship and hospitality has changed. Has this 'virtual worship' become the new reality? This new reality and the importance of place, was reflected upon by our friend and former colleague, Professor Andrew McGowan, now Dean of Berkeley Divinity School, when he stated recently:

"Many worshippers, not just clergy, wanted to be connected with the spaces and places that meant so much to them. Members of the Church were now being offered alternative forms of prayer and worship, via technologies not always familiar or welcome, centred

on clergy whose faces which had become personal avatars of worship. Without the context of stone and wood that spoke of a larger reality than personality or family, and reminded them of a past and future beyond the challenging present, this personalised corporate worship as never before.”

Daniel Ferguson - Chair Guild of St Benedict

Friends of St Peter's Group

For over twenty years the "Friends" has endeavored to bring together members of the various congregations of St Peters at a quarterly Mass and lunch.

This is just another example of the many opportunities this Parish offers for experiencing our faith and fellowship and we particularly wish to extend an invitation to visitors and friends from outside the parish to join us on these occasions.

We are most grateful for the encouragement and guidance of Fr Hugh and the clergy of St Peters for officiating at the quarterly Mass. Many thanks also to all who assist in the, serving and clearing up of the lunch.

To all parishioners and friends we say "Come and join us for mass and lunch in 2020."

Gilbert & Dawn Best - Coordinators

Flowers

Cristina has continued to do the flowers at church. We have received occasional donations; however, this has been limited. The flowers are heavily laden with synthetic silk flowers, among the real, which means they have lasted longer. We have managed to have a couple of large arrangements either side of the sacristy for the daily recording of services throughout the week.

Someone else needs to step up and take on this role for the coming year, as I look to reduce my workload in 2021. It is quite straightforward, just needs to be kept up-to-date on a computer and occasional chats with Cristina, who is available by text message, email and phone.

Helen Drummond

Welcome Table

The Welcome Table which is located in the Parish Hall is attended by volunteers who willingly assist our regular congregation, visitors and new members to feel welcome and comfortable at our services and social times, particularly at refreshments after each service.

The Welcome Table is indeed the “nerve centre” of the Parish with information pertaining to all activities at St Peter’s and other events. This is an important and exciting part of our ministry and we look forward to new ideas and friendly input by all persons at The Hill. Enjoy your ethics in being part of the team as well as heaps of fun and the opportunity of meeting so many people. This ministry will only be able to continue with the participation of persons wanting to join the team at the Welcome Table on a roster basis, so please see Di Clark or Rhonda Mach to discuss your expression of interest to join our team. Also, as you line up at the table to join our team, please remember to social distance; we don’t want you to be squashed in the queue.

Rhonda Mach

Parish Office

I have spent several years working out of the Parish Office located within the Parish and in this way become the primary point-of-contact for the broader site for parishioners, clergy, general visitors and contractors. With the near complete shut-down of social life in the broader Melbourne community for much of 2020, this role fundamentally changed. As fewer visitors for non-outreach services and virtually no on-site attendance for worship, as well as explicit Victorian Government direction to work from home where possible, I have been forced to reduce my time on-site to 2 days a week. This was an unwelcome development for me personally as I enjoy working this side of the city and the Parish is a generally pleasant place to be during business hours (not to say that it isn't outside of these hours :P). Essentially, I have felt metaphorically discombobulated and somewhat disconnected from the Parish this year. I would hope that as we drift (slowly) back to Covid normal (who knows where normal lives on this time horizon), that the structured nature of my role can also be re-incorporated back into my Parish routine. At the very least I look forward to more visitors to the parish office :)

Kostantine Soteriou

Klingner Scholar

My aim of being the Klingner Scholar at St Peter's Eastern Hill this year has been to develop my ministry through clearly defined covenant learning goals set out by Father Hugh, Trinity college, and myself, while also complementing the Parish Mission Action plan and filling up the gaps where needed. When I came into St Peter's Eastern Hill for the first time in Nov 2019, the impression I had of the church was of a quaint traditional church with beautiful liturgy and awesome people. I recall being very excited about the year 2020, I can't wait to hit the road running and devote my time to learning the priestcraft from one of the most prominent Anglo-Roman Catholic church here in Melbourne. I was looking forward to fully immersing myself in the church and community at S.P.E.H and take up any pastoral role that needs filling in. I recall having a conversation with Father Hugh late last year outlining our learning covenant for 2020. I added that I'd like to make crisis management a topic in my learning covenant, little did I know my wish would be fulfilled in 2020.

Fast forward two months into 2020 Melbourne was into lockdown, there were no shops open, no travel, and worst of all, no church. The global pandemic has brought about unprecedented change in how we do church and life. The only thing that is constant in these predictable times seems to be "change". Never did I expect 2020 would pen out the way it did with the COVID pandemic. Not only are church doors shut for almost the whole year, but the spread of the virus was also consuming the lives and businesses all around us. I recalled feeling daunted and helpless in the beginning part of the year with lots of anxiety hanging in the air, completely unsure what to expect. Today the pandemic has changed most of our operations here at the church however, there is a silver lining in the cloud, that is, we have found new ways to do what we have been doing and do it to the best as we can.

The most memorable thing for me of the year included serving at the Corpus Christie mass, preaching at the 0715 mass on select Tuesday mornings, and preaching at the Our lady of Walsingham mass. In September this year, I have started interceding in Mandarin on Tuesdays spreading our love to a diverse Mandarin-speaking population both here and overseas. There will be more preaching to come as I am contemplating a Sabbatical of a few months to concentrate on my studies and on learning the priestcraft as Melbourne moves towards easing restriction.

The highlight of the year was the Walsingham rosary club which I am a prominent co-hostess. It is a great joy to see our online presence increased from three times a week to every weekday, I am incredibly proud of this. We have successfully run two Novenas, the Assumption in August and the Feast of Our Lady in September. We now have participants ZOOM in from Singapore and interstate, the feedback for our group has been very positive. Another privilege I have was the invitation to contribute to the "thought of the day" online offerings. I am also proud to be involved in co-hosting the Zoom drinks session every Friday evenings, connecting with our friends in the parish, and drawing people closer together. I am delighted to be involved in the parish prayer tree, providing pastoral care and staying in touch with our parishioners via telephone

calls and emails. I am also a part of the guild of servers here at SPEH, I serve as Thurifer, Crucifer, and will be training as a Torchbearer too. My goals for 2021 is to hit the road running, to roll my sleeves up, and focus on the agendas set out in our AGM 2020:

1. Preserving the beauty and traditions of Anglo-Catholic worship, I am devoted to preserving the beauty and traditions of Anglo-Catholic worship by serving at the St Peter's Guild of servers. I am committed to co-hosting the Rosary session with Alae every Mon-Fri and every Benediction mass.

2. Reaching out to the larger community (includes RMIT outreach program)-I am committed to assisting outreach programs to the youth, volunteers, and newcomers.

3. Engaging in learning and growing in faith: - I am committed to recording online sessions on the "life of the saints" starting from mid-Oct, this will help newcomers, volunteers and youth get to know more about the saints and learn about our unique charism. I'm further contemplating to put up short online sessions on bible studies titled 'Books of the bible' from Dec 2020- Dec 2021. This will open up a portal for RMIT students and/or volunteers to hop on to our website to get a sample of the books of the bible and hopefully open up topics for discussions with them and answer any faith questions in the future.

4. Advocating justice and equity in society - This year I was given the unique position of advocating justice and equity in the area of prison chaplaincy. This unique opportunity has given me the platform to reach out to the incarcerated, to spread the love of God that is our mission statement in SPEH.

I felt blessed and honoured to be able to stay onsite and have hands-on experience in a multi-dimensional parish. I feel indebted to the Klingner Scholars trust, assistant clergy, lay ministers, our beloved Vicar Fr Hugh, and our wonderful wardens for imparting their wisdom and knowledge.

Xeverie Swee

Cell of Our Lady of Walsingham

The Cell of Our Lady of Walsingham continues with its normal complement of 16 members though it is very sad to announce that our beloved chaplain Fr Don Edgar died during the year. I owe many grateful thanks to Peter and Lis Prideaux for keeping the Cell alive up until now and maintaining this level of participation, as it is a very powerful tool for intervention.

It is pleasing however to announce that at least 3 more people have joined us - Xeverie Swee, Sue Wuttke and Alae Thaulé'alo - and I am hopeful that others may also join this very worthwhile prayer group. Cost of membership is only about \$20 which can be transferred to S.P.E.H. and then is sent to Norfolk.

Eleanor Newton



Parish Governance Act 2013
Schedule 1: 17.1, 10.1 (modified)
and s21 (4) & (4a)
Annual Meeting
22 November 2020
Parish of St Peter, Melbourne



Agenda Item 12.1: Election of Churchwardens

There being **TWO (2)** nominations received for the two (2) vacancies for the office of **Churchwarden**:

FERGUSON, Daniel

ELLYARD, Rachel

An election is NOT required.

Agenda Item 12.2: Election of Parish Council

There being **SEVEN (7)** nominations received for the eleven (11) vacancies for the office of **Parish Council Member**:

DRUMMOND, Helen

GRIFFIN, Peter

HIBBERD, Stuart

MITTERDORFER, Daniel

PORTER, Terry

WILD, Peter

WUTTKE, Sue

An election is NOT required.

Agenda Item 12.3: Election of Incumbency Committee

There being **THREE (3)** nominations received for the two (2) vacancies for the office of **Incumbency Committee Member**:

KELLETT, Bruce

O'CONNOR, Carol

WILSON, Craig

An election IS required.

Daniel Mitterdorfer, PARISH SECRETARY

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